

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
DECEMBER 20, 2017**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on Wednesday, December 20, 2017, following an executive session. The meeting was called to order by Mr. Akers at 4:00 p.m. pursuant to notice as required by law. The following Board members were present: S. Akers, M. Costin, G. Ward, and M. Burnell. Absent: J. Edwards. Others present J. Chance, J. Beisiegel, L. Starkey, B. Tillett, L. France, J. Languell – City Council Liaison and C. Eggers-Peru Tribune.

1.) APPROVAL OF BOARD MINUTES OF DECEMBER 6, 2017:

Approval of Board minutes of December 6, 2017, moved to January 3, 2018, due to absenteeism of members at the December 6, 2017, meeting.

2.) PAYMENT OF CLAIMS:

Ms. Costin moved to approve the claims as presented. Mr. Burnell seconded the motion and the motion passed.

It was noted that Mrs. Edwards will not be present for today's meeting because she is counseling students regarding the recent death of a fellow student. Mr. Akers expressed heartfelt condolences from the Board and Peru Utilities to the Buffington family.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held Wednesday, January 3, 2018, at 4:00 p.m. in the Utility Service Boardroom.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS:

STRAND & ASSOCIATES-RIVER CROSSING:

Mr. Burnell inquired about Strand and Associates earlier work for engineering services for the river crossings. Mr. Chance reported that Strand Associates previously performed engineering work under an RFP, we will enter into a new contract with them for the river crossing construction.

LOCHMUELLER GROUP:

Mr. Akers inquired about the Lochmueller Group and the previous engineering work they had performed for us. Mr. Beisiegel summarized that Lochmueller Group is creating a modeling of our combined sewer system, which is part of a two-year project and ends late spring of 2018. When finished the modeling will assist us in evaluating the most cost-efficient methods to control our combined sewer overflows. As part of our Long-Term Control Plan, we are required to make sure that the inflow increases to the treatment plant and that the flows into sanitary lines are reduced as much as possible. The Long-Term Control Plan is a phased-in approach to control combined sewer overflows and has to be

complete by a specific date. Mr. Akers inquired as to the age of Peru's infrastructure. Mr. Beisiegel explained it varied, but the initial system was installed in the late 1800's. Peru built the treatment facility in the 40's and constructed the interceptors. Prior to that, the entire sewer flowed directly to the river.

6.) NEW BUSINESS:

A.) APPROVE ICE MILLER PROFESSIONAL INVOICE FOR BOND COUNSEL AND RELATED LEGAL SERVICES:

Mr. Chance asked the Board to approve the Ice Miller professional invoice for Bond Counsel and related legal services for AMI, for the total amount of \$45,100.95.

Mr. Ward made a motion to approve the Ice Miller legal counsel invoice for the amount of \$45,100.95. Ms. Costin seconded the motion. The motion passed.

B.) APPROVE 2018 BUDGET:

Mr. Chance and Ms. Costin complimented Mrs. Starkey and her staff on their work performed in regard to the budget. If the Board has questions related to the budget feel free to give Mr. Chance a call. Mr. Burnell inquired about the amount budgeted for power for 2018; it is less than the budgeted amount the previous year. Mr. Chance explained there is on the average a 6% reduction dependent on the customer class in IMPA's projected costs for 2018. He noted that we try to correlate our purchasing power based on previous year's purchases.

Ms. Costin made a motion to accept the Peru Utilities 2018 budget, seconded by Mr. Burnell. The motion passed.

C.) APPROVE REVISION TO POLICY #2-1998, CLOTHING ALLOWANCE POLICY:

Mr. Chance stated the clothing allowance needed to be revised to remove the SCADA Technician, Grissom Foreman, Grissom Water Foreman and Supervisor of Engineering and Technical Services and to add Technical Services Director and Planning Engineer. Our clothing allowance has remained at \$125 biannually since 1993. Mr. Chance asked for Board approval to make the revised changes and to increase the clothing allowance biannually for non-union employees to \$200.

Mr. Burnell made a motion to approve the revised changes to the Clothing Allowance Policy, and increase the allowance to \$200 for non-union employees. Mr. Ward seconded the motion. The motion passed.

D.) APPROVE SRF DISBURSEMENT REQUESTS #1 - #8:

Mr. Chance asked to amend Item 6-D and add Disbursement Request #8. The preliminary invoices are as follows:

<u>Req #</u>	<u>Company</u>	<u>Amount</u>
1	Wessler Engineering	\$489,500
2	Blood Hound LLC	\$6,215
3	Dustin Kern	\$54,600
4	Deeds Surveying	\$724
5	H. J. Umbaugh	\$35,000
6	Ice Miller LLP	\$26,600
7	Bingham, Greenebaum Doll LLP	\$12,034
8	Bingham, Greenebaum Doll LLP	\$6,554

Mr. Ward made a motion to approve adding Disbursement Request #8 and to approve the preliminary invoices #1 - #8. Mr. Burnell seconded the motion. The motion passed.

E.) APPROVE ADJUSTMENTS TO NON-UNION PAY RANGES:

Mr. Chance stated that with the most recent performance evaluations and the proposed pay increases there are five salaried/non-union employees who will surpass the top of their existing pay ranges if raises are authorized. Mr. Chance requested that the pay ranges for the positions of Superintendent of T & D, Electrical Engineer, Assistant Superintendent Division of Water Management, Office/Finance Manager, and Division of Water Management Foreman be increased by 2%.

Mr. Ward made a motion to increase the five pay ranges for the non-union personnel to a maximum of 2%. The motion was seconded by Ms. Costin. The motion passed.

F.) RESOLUTION 8, 2017, ESTABLISHING THE 2018 ANNUAL SALARY FOR THE GENERAL MANAGER:

Mr. Akers presented Resolution 8, 2017, which establishes the 2018 compensation for the General Manager, no recommended increase.

Mr. Ward made a motion to approve Resolution 8, 2017, no recommended increase. The motion was seconded by Ms. Costin, the motion passed.

G.) RESOLUTION 9, 2017, ESTABLISHING THE 2018 ANNUAL SALARIES FOR THE MAYOR, CLERK-TREASURER, AND UTILITY SERVICE BOARD MEMBERS:

Mr. Akers presented Resolution 9, 2017, which establishes the amount of money to be paid from utility funds to the Mayor, Clerk-Treasurer, and Utility Service Board Members for fiscal year 2018.

Mr. Ward made a motion to approve Resolution 9-2017, increasing the salaries for the Mayor, Clerk-Treasurer, and Utility Service Board members by 2% for fiscal year 2018. Ms. Costin seconded the motion. The motion passed.

7.) CITY ADMINISTRATION UPDATE:

Mrs. Languell reported that MCEDA purchased the Stonger building which is located at 1 South Broadway for \$69,000.

8.) CITY ATTORNEY’S UPDATE: None

9.) MANAGER’S REPORT:

AMI:

Mr. Chance reported that purchase orders are signed and approved for meter and infrastructure purchases for the Automated Metering Infrastructure (AMI).

POWER PLANT:

Mr. Chance reported that demolition crews have found water leaking through the concrete walls into the basement of the former power plant. It was discovered a 12-inch drinking water line, 16 feet deep is leaking. Crews are pumping the water out of the hole to keep the construction site dry. Due to the depth of the leak, we do not have the equipment to properly repair it. Deichman Excavating will be on site tomorrow morning to assess the leak and determine how it can be fixed. It is hoped to fix the leak as soon as possible before colder weather arrives Monday.

Mr. Chance reported that he will be out of the office the remainder of the year, but is available by phone. Mr. Beisiegel and other departments heads will be available.

10.) ADJOURNMENT:

There being no further business to bring before the Board, Ms. Costin made a motion to adjourn. Mr. Ward seconded the motion. The motion passed, the meeting adjourned.

Geoff Ward, Secretary Peru Utilities Service Board