

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
JUNE 20, 2018**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on Wednesday, June 20, 2018. Mr. Akers called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present: S. Akers, M. Costin, G. Ward, J. Edwards and M. Burnell. Others present, D. Kern J. Beisiegel, B. Tillett, J. Clark, B. Hall, and T. Alley - City Council Liaison.

1.) APPROVAL OF BOARD MINUTES OF JUNE 6, 2018:

Mr. Burnell moved to accept the minutes of June 6, Board meeting. Mr. Ward seconded the motion. The motion carried.

2.) PAYMENT OF CLAIMS:

Ms. Costin moved to approve the claims as presented. Mr. Ward seconded the motion and the motion carried.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held Wednesday, July 11, 2018, at 4:00 p.m. in the Utility Service Boardroom.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) APPROVAL OF DISBURSEMENT REQUESTS #23, #24, #25, #26 AND OCRA CLAIM VOUCHER FOR THE PERU WATER UPGRADES:

The Board considered the following disbursement requests #23, #24, #25 & #26 and OCRA Claim Voucher for the Peru Water Upgrades.

Disbursement #23, Deichman Excavating, the primary contractor, for \$219,288.00 for the Peru Water Upgrades.

Disbursement #24, Kokosing Industrial, contractor for the Peru Filtration Plant rehab for the State Revolving Fund (SRF) projects, for \$90,965.00 for the Peru Water Upgrades.

Disbursement #25, NV Grant Services, a subcontractor for Cornerstone Grants Management, for \$750.00 for the Peru Water Upgrades.

Disbursement #26, Wessler Engineering, for professional services, for \$23,906.00.

OCRA Claim Voucher, for \$11,223.31 for the Peru Water Upgrades.

Mrs. Edwards made a motion to approve disbursement requests #23, #24, #25, #26 and the OCRA Claim Voucher for the Peru Water Upgrades. Mr. Burnell seconded the motion. The motion carried.

B.) APPROVAL OF PURCHASE OF DUMP TRUCKS FOR GRISSOM WATER/WASTEWATER AND PERU STORMWATER:

Mr. Beisiegel reviewed the content of the memos in regards to the replacement of two dump trucks. The Board reviewed the pictures of the dump trucks that are being replaced. Grissom Water/Wastewater Division and Storm Water have each budgeted \$54,000 for the purchase of a new dump truck.

The following four quotes were obtained:

O’Daniel West, of Fort Wayne	\$43,911.50
Andy Mohr Truck Center of Indianapolis	\$49,127.00
Don Hinds Ford, of Fishers	\$51,105.00
Bosak Motors, of Merrillville	\$55,965.00

Mr. Beisiegel recommended accepting the low bid from O’Daniel West for the purchase of two dump trucks. The trucks will be 2018 RAM 5500 regular chassis cab, with a 6.4-liter gasoline engine, 4 wheel drive and 11’6” dump bed. Both new dump trucks will have an air conditioning system and Bluetooth connectivity.

Ms. Costin made a motion to accept the bid of \$43,911.50 from O’Daniel West, of Fort Wayne, Indiana for two new dump trucks (one for Grissom Water/Wastewater Division and one for the Peru Stormwater). Mr. Ward seconded the motion and the motion carried.

C.) APPROVAL OF REVISED AMI LIABILITY WAIVER:

Mr. Beisiegel stated that at the previous Board meeting the Board asked to review the AMI Liability Waiver before voting on it. Since then there had been several revisions to the waiver. Mr. Beisiegel discussed with the Board the problem we have been encountering with a few of the AMI electric meter installations. He said there are some customers where the new meter and existing meter base are not compatible. Since we are upgrading the electric meters, we think it only fair that we replace the meter base if needed. However, we need to inform the customer that a licensed electrician will perform the work. After the installation is complete, we will not assume any liability for the installation of the new meter bases. The Liability Waiver will be sent to the affected customers. Mr. Hall explained that Peru Utilities makes certain that the customer’s electric meter and meter base is sized and installed in accordance with the National Electric Code (NEC). Mr. Akers noted that the revised waiver is addressed to the property owner and states that “*If you are a tenant, please notify your property owner of this notice*”.

Mrs. Edwards made a motion to approve the amended Attachment 6-C AMI Liability Waiver. Mr. Burnell seconded the motion. The motion carried.

7.) CITY ADMINISTRATION UPDATE: None

8.) CITY ATTORNEY'S UPDATE:

Attorney Dustin Kern is still working with Mike Walsh on the Mobility Agreement. Final revisions have been made, and final terms are determined. In addition, Dustin is working on an electrical service agreement between Peru Utilities and Indiana Packers regarding where each parties responsibilities begin and end. We handled the purchase of the transformers but Indiana Packers made payment. He stated he was not 100% sure what the agreement covered but was aware that Peru Utilities had extended electrical infrastructure up to the Indiana Packer's property. As for legalities, he has made sure Peru Utilities is covered. Work on the agreement continues.

9.) MANAGER'S REPORT:

FAULTY ELECTRIC METER:

Mr. Hall showed the Board a faulty meter from the office/maintenance building at Arrowhead Estates apartment community. He explained that Peru Utilities was alerted that there was a possible problem with the electric meter when it had not registered usage for the past three months. Had it been an AMI meter it would have detected the problem and the matter would have been corrected in a much more timely fashion.

16" WATER MAIN RELOCATION AT PERU HIGH SCHOOL:

Mr. Beisiegel made a presentation to the Board, which summarized the procedure for rerouting the 16" water main at Peru High School. In his presentation, he showed the Board a piece of the piping (a coupon that was a cutout of the existing pipe) and explained how the new piping would be connected to the old main so that a new loop could be installed around the high school. He noted that places with restrictions are being directionally bored and the material being used is plastic pipe. The major portion of the projects are using ductile iron due to its longevity. The contractor for this project is Deichman Excavating and should have substantial completion by November 11 and full completion by December 11.

WATER PLANT REHAB:

Mr. Beisiegel said the water filtration plant rehabilitation project is continuing. Windows on the west side of the building have been removed and new windows will be installed soon.

AMI:

The AMI project has installed 3,305 electric meters as of yesterday and 3,393 water meters. Plans are to start installing intermediate to large water meter next week.

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CHANGE ORDERS:

It is hoped to have the pending Change Order information for the Water Plant Upgrade and George Street available soon.

10. ADJOURNMENT:

There being no further business to bring before the Board, Mr. Burnell made a motion to adjourn. Mrs. Edwards seconded the motion. The meeting adjourned.

Geoff Ward, Secretary Peru Utilities Service Board