

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
SEPTEMBER 5, 2018**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on Wednesday, September 5, 2018. Mr. Akers called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present: S. Akers, M. Costin, G. Ward, J. Edwards, and M. Burnell. Others present Attorney Dustin Kern, J. Chance, B. Tillett, B. Hall, B. Zartman, N. Parkman, and J. Beisiegel.

**1.) APPROVAL OF BOARD MINUTES OF AUGUST 22, 2018:**

*Mr. Burnell moved to accept the minutes of August 22, Board meeting. Mr. Ward seconded the motion. Motion carried.*

**2.) PAYMENT OF CLAIMS:**

*A motion was made by Ms. Costin, seconded by Mr. Burnell to approve the claims for payment as presented.*

Ms. Costin then inquired about the A/P History Check Report, Pg. 7, Peru Utilities Payroll Deduction for \$10,863.16. A discussion ensued and Mr. Chance indicated that he needed to gather more information in order to answer the question and would get back to the Board with the answer as soon as possible.

*The Board agreed unanimously that both above motions be withdrawn.*

*Ms. Costin made a new motion to approve the claims for payment as presented with the exception of the A/P History Check Report Peru Utilities Payroll Deduction for \$10,863.16 be tabled until the next meeting until further information is received. Mr. Ward seconded the motion. Motion carried.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held Wednesday, September 19, 2018, at 4:00 p.m. in the Utility Service Boardroom.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS:**

**A.) QUARTERLY TRACKER - KILOWATT HOURS/BILLING:**

Mr. Burnell inquired about the calculation for kilowatt-hours and how they are billed. Mr. Chance explained that kilowatt-hours (KWH) = number of kilowatts x hours of usage. He will prepare a summary for the Board with regard to calculating energy consumption and the billing method used.

**6.) NEW BUSINESS:**

**A.) APPROVAL OF BID RECOMMENDATION FOR THE CHESTNUT STREET SEWER SEPARATION PROJECT:**

Mr. Chance stated that as part of our approach to the Long-Term Control Plan (LTCP) for Infiltration/Inflow we are committed to doing these projects on an ongoing basis.

He said bids were opened for the Chestnut Street Sewer Separation Project on August 28, 2018. Two companies submitted bids ranging from \$69,450.00 to \$105,160.00 for the project. TGB was the lowest of the two received. The companies that submitted bids and their quotes are as follows:

F & K Construction	\$105,160.00
TGB Unlimited	\$ 69,450.00

Mr. Parkman said the Chestnut will be separated from the combined sewer, it will consist installing 350 linear feet of 12-inch PVC, 40 linear feet of 12-inch Ductile Iron Pipe, and installing up to two new manholes. This addition to the Stormwater system will remove two inlets from the combined system diverting the water from the Chestnut Street sewer line, and tie it into the existing Brownell Street storm line. \$65,000.00 has been budgeted for the project, but Peru Utilities will purchase the materials. With the materials and contingencies, the project cost will total \$80,000.00. Mr. Parkman stated that Stormwater has \$165,000.00 appropriated for Stormwater projects that will be used for the price difference.

*Mr. Ward made a motion to accept the bid from TGB Unlimited for \$69,450.00 for the Chestnut Street Sewer Separation Project. Mrs. Edwards seconded the motion. Motion carried.*

Mr. Burnell inquired about the sewer separation projects. There was a lengthy discussion and Mr. Beisiegel explained that as part of our Long Term Control Plan (20-year program until 2030) we have committed to eliminating practically all of our discharges of untreated water from our combined sewer collection system. Mr. Beisiegel explained that during periods of heavy rainfall or snowmelt, the wastewater volume in a combined sewer system could exceed the capacity of the treatment plant. For this reason, the additional water needs to be displaced elsewhere. We have spent money on modeling and there have been 27 separation projects identified that we plan to do. In 2022, engineering will begin for the final project, which will have to be approved by the State.

**7.) CITY ADMINISTRATION UPDATE:** None

**8.) CITY ATTORNEY’S UPDATE:**

Attorney Dustin Kern announced the arrival of their first child, Regan Grace, 8 lbs. 12 oz. and 22 inches long. The Board and staff were unanimous in their heartfelt congratulations.

**9.) MANAGER’S REPORT:**

**AMI PROJECT:**

Mr. Chance said the AMI project is moving right along, 89% or 9,000 electric meters and 90% or 5,600 water meters 90% have been installed. There are 500 customers with valve leaks. The homeowners have either, been identified or we have fixed them on our side. Mr. Chance noted that we also fixed numerous meter pits, which had broken shutoffs. We will receive the 3-phase electric industrial meters by the end of the month. Mr. Zartman says the plan is to have three UMS installers available for the 3-phase installation.

**POWER PLANT:**

Mr. Chance reported the power plant project is finally near completion. We will pay National Salvage’s final bill and retainage next payables but will withhold \$10,000 in retainage for possible reseeding and regrading of the green space. National Salvage will have to remove the silt fence at that point. Both gates in the green space are now in working order.

**QUARTERLY BREAKFAST:**

Mr. Chance reported the next quarterly breakfast is scheduled for Wednesday, September 12, 2018, in the Line Department garage at 7:30 a.m. Board members are welcome to attend.

**SEPTEMBER 10<sup>TH</sup> CITY COUNCIL MEETING:**

Mr. Chance will be at the September 10 City Council Meeting for the 4<sup>th</sup> Quarter 2018 Tracker filing consideration.

**TWO NEW INTERCHANGES U.S. 31 MIAMI COUNTY:**

Mr. Chance said it was announced yesterday that two intersections on U.S. 31 in Miami County, currently stoplights, would change to interchanges as part of a plan that will continue to turn the highway into a freeway. Ind. 18 and Business U.S. 31 are part of the improvement project as part of Gov. Eric. Holcomb’s new infrastructure agenda. Mr. Chance reported at this point, no plans or timeline have been presented to us. He said that we need to be thinking ahead that these projects should be factored into our budget even though we feel that we should not have to incur the costs to relocate our infrastructure.

**10.) ADJOURNMENT:**

*There being no further business to bring before the Board, Burnell made a motion to adjourn. Mr. Ward seconded the motion. The meeting adjourned.*

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Geoff Ward, Secretary Peru Utilities Service Board