

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
DECEMBER 19, 2018**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on Wednesday, December 19, 2018 at 4:00 p.m. following an executive session pursuant to notice as required by law. The following Board members were present: S. Akers, M. Costin, G. Ward, M. Burnell and J. Edwards. Others present Attorney Dustin Kern, J. Chance, B. Tillett, L. France, B. Zartman and B. Powers – Peru Tribune.

**1.) APPROVAL OF BOARD MINUTES OF DECEMBER 5, 2018:**

*Mr. Ward moved to accept the Board minutes of December 5, 2018, meeting as mailed. Mr. Burnell seconded the motion. Motion carried unanimously.*

**2.) PAYMENT OF CLAIMS:**

*A motion was made by Ms. Costin, seconded by Mrs. Edwards to approve the claims for payment as presented. Motion carried unanimously.*

Ms. Costin inquired if the demolition of the Power Plant affected the Utilities Payment In Lieu of Tax (PILT). Mr. Chance responded that the the PILT was reduced but the Return on Investment (ROI) increased to make up the difference. Overall, there is no increase or decrease.

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on Wednesday, January 2, 2019, at 4:00 p.m. in the Utility Service Boardroom.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVAL OF DISBURSEMENT REQUESTS #46, #47, #48, #49 FOR THE PERU WATER UPGRADES:**

The Board considered the following disbursement requests #46, #47, #48, #49 for the Peru Water Upgrades.

Disbursement #46, Deichman Excavating, the primary contractor, for \$496,199.00 for the Peru Water Upgrades.

Disbursement #47, Kokosing Industrial, contractor for the Peru Filtration Plant rehab for the State Revolving Fund (SRF) projects, for \$381,069.00 for the Peru Water Upgrades.

Disbursement #48, NV Grant Services, a subcontractor for Cornerstone Grants Management, for \$300.00 for the Peru Water Upgrades.

Disbursement #49, Wessler Engineering, for professional services, for \$12,128.00.

*Mr. Ward made a motion to approve disbursement requests #46, #47, #48, and #49. Mr. Burnell seconded the motion. Motion carried unanimously.*

**B.) APPROVE 2019 REVISED BUDGET:**

Mr. Chance referred to several adjustments to the proposed 2019 budget as follows: \$16,000 added to the education account, \$10,000 error on the Wage Worksheet and \$15,000 added to the Administration Capital Budget for Fire Suppression.

*Mr. Burnell made a motion to accept the Peru Utilities 2019 revised budget with the noted adjustments, seconded by Mr. Ward. Motion carried unanimously.*

**C.) APPROVE ADJUSTMENTS TO NON-UNION PAY RANGES**

Mr. Chance said that a 2% pay increase for all the employees covered by the bargaining agreement was included in the 2019 Budget. He said there are employees in the non-union job category that are currently at the top of their pay-range if they are granted a 2% pay increase. Mr. Chance requested the board to increase the top of the pay ranges for the following salaried, non-union hourly employees: Electrical Engineer, Asst. Superintendent of Division of Water Management, Env. Lab Pretreatment Director, Stormwater Coordinator, Technical Services Director and Division of Water Management Foreman by 2% and to give the General Manager the authority to adjust individual compensation for employees in those positions up to a maximum of 2%.

*Mr. Ward made a motion to approve the 2% adjustment to the salaried and non-union pay ranges for the Electrical Engineer, Asst. Supt. of Division of Water Management, Env. Pretreatment Director, Stormwater Coordinator, Technical Services Director and Division of Water Management Foreman and to give the General Manager the authority to adjust individual compensation up to a maximum of 2%. Mrs. Edwards seconded the motion. Motion carried unanimously.*

**D.) RESOLUTION 1, 2018, APPROVE 2019 ANNUAL SALARY FOR THE GENERAL MANAGER**

Mr. Akers presented Resolution 1, 2018, which establishes the compensation for the General Manager with a 2% increase in wages for 2019.

*Mr. Ward made a motion to approve Resolution 1, 2018. The motion was seconded by Ms. Costin. Motion carried unanimously.*

The Board also clarified that with regard to the General Manager's compensation the 2% annual increase would fail to compensate the General Manager position on par with utilities that compare to us.

**E.) RESOLUTION 2, 2018, APPROVE 2019 ANNUAL SALARIES FOR THE MAYOR, CLERK-TREASURER, AND UTILITY SERVICE BOARD MEMBERS:**

*Ms. Costin made a motion to approve Resolution 2-2018, increasing the salaries for the Mayor, Clerk-Treasurer, Utility Service Board members and Peru Utility Board Attorney by 2% for fiscal year 2019. Mrs. Edwards seconded the motion. Motion carried unanimously.*

7.) **CITY ADMINISTRATION UPDATE:** None

8.) **CITY ATTORNEY'S UPDATE:** None

9.) **MANAGER'S REPORT:**

**WATER RETESTS:**

In the water retests, of the three we retested by following all testing protocol, two were below the IDEM reportable thresholds and the home with all new piping went down, but was still above, as we had expected. The house directly across the street which tested as non-detect was across from the customer who had the new plumbing that failed the retest. All of our wells also tested nondetect meaning our source water is good. Peru Utilities is confident that we are supplying our customers with lead free water. Mr. Chance noted that staff is working on a way to assist our customers to obtain water samples correctly.

**PUSB SERVICE AWARD - GEOFF WARD:**

Mr. Chance recognized Mr. Ward for his five years of service he provided as a Peru Utilities Service Board member and presented him with a Service Award and a tie tack. Mr. Ward commented that it had been an honor serving on the Peru Utilities Service Board and added that he was pleased with the work that the Board and Peru Utilities employees had accomplished and to keep up the good work.

10.) **ADJOURNMENT:**

*There being no further business to bring before the Board, Ms. Costin made a motion to adjourn. Mrs. Edwards seconded the motion. The meeting adjourned.*

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Matthew Burnell, Secretary Peru Utilities Service Board