

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
JUNE 3, 2020**

The Peru Utilities Service Board held a meeting virtually through video conferencing via Zoom, on Wednesday, June 3, 2020. Ms. Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present: M. Costin, R. Donoho, C. McKinney, and J. Edwards. Others present Attorney Dustin Kern, J. Chance, B. Tillett, L. France, J. Clark, J. Beisiegel, B. Zartman, B. Hall, and L. McGuire.

**1.) APPROVE BOARD MINUTES OF MAY 20, 2020:**

*Mr. Donoho moved that the minutes of May 20, 2020, be approved. Mrs. Edwards seconded the motion. The motion passed unanimously.*

**2.) PAYMENT OF CLAIMS:**

*Mrs. Edwards moved to approve the claims as presented. Mr. Donoho seconded the motion. The motion passed unanimously.*

**3.) NEXT REGULAR MEETING:**

The Peru Utility Service Board Meeting scheduled for Wednesday, June 17, 2020, will be held virtually through Zoom video conferencing at 4:00 p.m. The link to join the meeting will be advertised in the Peru Tribune before the meeting date. Mrs. Edwards felt it would be a good idea to continue Board meetings via Zoom giving the public an option to attend Board meetings using that format. Mr. Chance reminded the Board that the decision to continue Board meetings using the Zoom format would be the Board's decision every month.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVE DISBURSEMENT REQUEST #11 FOR THE GRISSOM WATER SYSTEM IMPROVEMENTS:**

The Board considered the following disbursement request #11 for the Grissom Water System Improvements.

Disbursement #11, Wessler Engineering, for professional services for the period of 3/1/20 – 3/31/20, for \$10,000.

*Mr. Donoho made a motion to approve disbursement request #11 for the Grissom Water System Improvements. Mrs. Edwards seconded the motion. The motion passed unanimously.*

**7.) CITY ADMINISTRATION UPDATE: None**

**8.) CITY ATTORNEY’S UPDATE:**

Attorney Dustin Kern stated that he is working towards resolving our issue with Clawson Communications and is trying to establish a dollar amount, which would satisfy our requirements. Mr. Chance said he is available to talk over the matter anytime.

**9.) MANAGER’S REPORT:**

**GRISSOM WATER SYSTEM IMPROVEMENTS PRECONSTRUCTION MEETING:**

Mr. Chance announced the pre-construction meeting for the Grissom Water System Improvements is scheduled for 6/16 at 10:00 a.m. Mr. Beisiegel is developing safety protocol concerning the COVID 19 and other issues for Thieneman Construction and subcontractors to follow during the project. This will be a topic of discussion during the Preconstruction Meeting, Mr. Chance will also provide the Board with a copy of the plan.

**ADVERTISE FOR THE OPEN BOARD POSITION:**

The Peru City Council requested that Peru Utilities advertise for the Peru Utility Service Board open position on their behalf. Letters of Interest should be submitted to Susan Stanley, Clerk-Treasurer at Peru City Hall by June 19. City Council will decide at their July 6 meeting.

**BILLING STATUS/REVENUE COLLECTED:**

Mr. Chance discussed each department’s billing status and revenue collected this year compared to 2019 and reviewed each department’s cash balances.

**WABASH RIVER MAIN CROSSINGS:**

The project will be rebid again this fall; we will find a use for the \$600,000 remaining State Revolving Fund money.

**COVID-19 UTILITY ASSISTANCE PROGRAM:**

Mrs. McGuire stated that many customers have been contacting Customer Service regarding their payment arrangements and she felt that most people are very grateful for Peru Utilities reducing/delaying payment of their bills through this difficult time. However, when customers refuse to pay then we will have to cut them off. By the end of October, we hope to have a significant amount of revenue recovered. Mr. Chance said that he felt Peru Utilities is doing the right thing by allowing customers to have some extra time to meet their responsibilities. It was noted that lately, we have had an increase in new connections. Mrs. McGuire was told that more people are moving out of Cass County into Miami County this past couple of months due to low rents.

**JUNE 3, 2020 – Cont’d.**

**10.) ADJOURNMENT:**

*There being no further business to bring before the Board, Mr. Donoho made a motion to adjourn. Mrs. Edwards seconded the motion. The motion passed, the meeting adjourned.*

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Jami Edwards, Secretary Peru Utilities Service Board