

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
AUGUST 5, 2020**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Zoom, on Wednesday, August 5, 2020. Ms. Costin called the meeting to order at 4:00 p.m. according to notice as required by law. The following Board members attended M. Costin, J. Edwards, D. Van Baalen, and R. Donoho. Board member C. McKinney attended virtually. Others present Mayor Miles Hewitt, City Attorney Dustin Kern, J. Chance, B. Tillett, J. Beisiegel, J. Clark, B. Zartman, and B. Hall.

**1.) APPROVE BOARD MINUTES OF JULY 15, 2020:**

*Mr. Donoho moved that the minutes of July 15, 2020, be approved. Mrs. Edwards seconded the motion. Mr. Van Baalen did not vote because he was not present at that meeting. The motion passed four in favor and one abstention.*

**2.) PAYMENT OF CLAIMS:**

*Mrs. Edwards moved to approve the claims as presented. Mr. Donoho seconded the motion. The motion passed unanimously.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on-site Wednesday, August 19, 2020, at 4:00 p.m. in the Team Teaching Room and virtually through Zoom video conferencing. The link to join the meeting will be advertised in the Peru Tribune before the meeting date.

Chairperson Mary Costin welcomed Mr. Van Baalen back on the Board.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVE SRF DISBURSEMENT REQUEST #13 FOR THE GRISSOM WATER SYSTEM IMPROVEMENTS:**

The Board considered the following SRF disbursement request #13 for the Grissom Water System Improvements.

Disbursement #13, Wessler Engineering, for professional services for the period of 6/1/20 – 6/30/20, for \$10,000.

*Mr. Donoho made a motion to approve disbursement request #13 for the Grissom Water System Improvements for the amount of \$10,000. Mrs. Edwards seconded the motion. The motion passed unanimously.*

**B.) APPROVE BAD DEBT WRITE-OFFS OCTOBER 1, 2019, THROUGH DECEMBER 31, 2019:**

	<u>Peru</u>	<u>Grissom</u>	<u>Total</u>
Electric	\$11,793.56		\$11,793.56
Water	1,965.58	1,734.47	3,700.05
Wastewater	199.06	34.98	234.04
Stormwater	16.80		16.80
Trash	50.40		50.40
<b>Total</b>	<b>\$14,025.40</b>	<b>\$1,769.45</b>	<b>\$15,794.85</b>

The bad debt write-offs October 1, 2019 – December 31, 2019, were reviewed and Mr. Chance requested permission to write-off the delinquent accounts October 1, 2019, through December 31, 2019, for the amount of \$15,794.85. YTD 2019 Bad Debt/Write off Recoveries as of 12/31/19 was \$43,015.69.

*Mrs. Edwards made a motion to grant permission to write-off the delinquent accounts October 1, 2019, through December 31, 2019, for \$15,794.85. Mr. Van Baalen seconded the motion. The motion passed unanimously.*

**C.) CONSIDER RESOLUTION No. 4, EXTENDING THE PAYMENT PLAN OPTION FROM THREE TO SIX MONTHS FOR CUSTOMERS STRUGGLING WITH THE IMPACT OF COVID-19:**

Mr. Chance summarized Resolution No. 4 noting it was an extension of the resolution passed by the Board March 18, 2020. The resolution will aid customers in having difficulty making their utility payments. Mr. Chance stated that this resolution is very similar to what the Indiana Utility Regulatory Commission (I.U.R.C.) has implemented. During the 6 months, customers will be required to pay 1/6 of their arrearage, plus their current bill.

*Mr. Donoho a made to approve Resolution No. 4, 2020, Extending the Payment Option from Three to Six Months for Customers Struggling with the Impact of COVID-19. Mr. Van Baalen seconded the motion, the motion carried unanimously.*

**7.) CITY ADMINISTRATION UPDATE:** None

**8.) CITY ATTORNEY’S UPDATE:**

City Attorney Dustin Kern reported Clawson Communications has made an offer of \$3,000 with regards to the dispute with Peru Utilities over fiber repair. Mr. Chance indicated that the amount was unacceptable and it was decided the matter should be discussed in an Executive Session prior to the next Board meeting.

**9.) MANAGER'S REPORT:**

**LEASE AGREEMENT PAYMENT FOR GRISSOM WATER TOWER:**

AT & T has sent us their first payment for their lease agreement for our water tower at Grissom Air Force Base, which is \$1,800/per month, which will go to Grissom Water. This is a 1.6% increase in revenue.

**LAND FOR THE NEW VA CLINIC:**

Mr. Chance provided the Board with an architectural drawing of the new 22,000 square feet VA Clinic proposed to be built on Matador and Hoosier Blvd. at the Grissom Aeroplex. They are still in the preliminary stages, and Mr. Chance felt that we would be able to take care of our responsibilities without a great deal of cost to the utilities.

**FIBER OUTAGE AT THE COUNTY GARAGE ENTRANCE:**

Mr. Chance stated that a semi turned into the new highway County garage and torn down the overhead fiber lines interrupting services to "911", and the Sherriff's Department. The police report indicated that the truck was of legal height and our lines and Comcast's were installed at the correct height. However, the County had recently refurbished the driveway entrance, which changed the height of the roadbed. Peru Utilities was not consulted when the County undertook this project. Therefore, we will be presenting the County Commissioners with a bill for the repair cost.

**HYDRANT FLUSHING:**

Mr. Chance noted that Peru Utility would be flushing fire hydrants in and around the City of Peru August 5 thru August 31. We flush the hydrants to clear sediment from the pipes and iron build up.

**FINANCIALS:**

Mr. Chance gave a brief overview to the Board regarding all division's year-to-date Net Margins, Gross Billed Revenues, and Fund Balances, comparing 2020 to 2019.

**LONG-TERM CONTROL PLAN:**

Mr. Chance has spoken with Lockmueller and they are continuing to look for funding sources for the LTCP.

**10.) ADJOURNMENT:**

*There being no further business to bring before the Board, Mr. Donoho made a motion to adjourn. Mrs. Edwards seconded the motion. The motion passed, the meeting adjourned.*

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Jami Edwards, Secretary Peru Utilities Service Board