

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
NOVEMBER 4, 2020**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Zoom, on Wednesday, November 4, 2020. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Ms. Mary Costin and Mr. Dave Van Baalen. Board members Mrs. Jami Edwards, Mr. Richard Donoho, Mr. Chris McKinney attended virtually. Mr. Brett Zartman attended virtually. Others present Mayor Miles Hewitt, Attorney Dustin Kern, Mr. Josh Chance, Mr. Jamin Beisiegel, and Mr. Lee France.

1.) APPROVE BOARD MINUTES OF OCTOBER 21, 2020:

Mr. McKinney moved that the minutes of October 21, 2020, be approved. Mrs. Edwards seconded the motion. Mr. Donoho abstained as he was absent from that meeting. Motion passed.

2.) PAYMENT OF CLAIMS:

Mr. Donoho moved to approve the claims as presented. Mr. Van Baalen seconded the motion. The vote was unanimous, motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, November 18, 2020, at 4:00 p.m. in the Team Teaching Room and virtually through Zoom video conferencing. An Executive Session is scheduled for 3:00 p.m. before the regular meeting. The link to join the meeting will be advertised in the Peru Tribune before the meeting date.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) APPROVE DISPOSAL OF 1988 MODEL 150 TRAILER:

Mr. Chance asked for Board approval to dispose and bid internally a 1988, Model 150 trailer in poor condition. The trailer will be sold as-is.

Mrs. Edwards made a motion to approve the disposal of the 1988 Model 150 trailer and to bid it internally as scrap. Mr. Van Baalen seconded the motion. The vote was unanimous, motion passed.

B.) APPROVE CHANGE ORDER NO. 2 TO BANCROFT CONSTRUCTION FOR THE COMPLETION OF WORK FOR ARIZONA ISOTOPE:

Mr. Chance stated that Change Order No. 2 would reimburse Bancroft to complete work that they had to pull off previously because AZI was awaiting the delivery of

equipment. If these funds of \$16,800.00 are made available then Bancroft will be able to complete the work at the same time they terminate the substation connections. Mr. Chance stated that AZI would then have a redundant feed to their main cyclotron.

Mr. Donoho made a motion to approve Change Order No. 2 to Bancroft for reimbursement of the additional de-mobilization and re-mobilization expenses for \$16,800.00. Mr. McKinney seconded the motion. The vote was unanimous, motion passed.

C.) CONSIDER BID RECOMMENDATION FOR WEST FIFTH STREET STORM SEPARATION:

Bids were opened this week, for the Fifth Street Storm Separation Project. Mr. Chance reported three companies, submitted bids ranging from \$49,250.00 to \$86,575.00 for the construction of a sewer separation project under the CSO Long-Term Control Plan for Infiltration and Inflow Reduction. Mr. Beisiegel and Mr. Parkman had reviewed the bids, and recommend the bid be awarded to Deichman Excavating, Inc. for \$49,250.00, their bid was the lowest of the three received. They have a good reputation and are qualified through our Safety Program.

Bid amounts submitted by the three vendors:

F & Construction	\$86,575.00
TBG Unlimited	\$67,000.00
Deichman Excavating Co., Inc.	\$49,250.00

Mr. Chance explained that the West Fifth Street Sewer Separation Project would consist of installing an estimated 210 linear feet of 12-inch SDR-35 storm sewer pipe, approximately 36 feet of ductile iron pipe, plugging/capping two existing combined sewer lines and installing one new manhole to intercept two catch basins to redirect the flow to the Miami St. stormwater system.

Mrs. Edwards made a motion that the board accepts the bid from Deichman Excavating Co. Inc., at \$49,250.00 for the construction of the West Fifth Street Storm Separation Project. Mr. McKinney seconded the motion. The vote was unanimous, motion passed.

D.) AUTHORIZE LOCHMUELLER GROUP TO WRITE PRELIMINARY ENGINEERING REPORT FOR ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) CARES ACT GRANT FUNDING:

Mr. Chance asked the Board to approve funding of \$30,000.00 to Lochmueller Group to prepare the Preliminary Engineering Report (PER) to attempt to qualify for the EDA Cares Act Grant with an 80/20 match. He explained that this particular grant would pertain to the Cass Street Bottleneck Project. Mr. Chance said that it is felt that this would put us in a good position to receive the grant, however, it must be noted that there is a lot of competition for these types of grants. Mr. Chance also

noted that the PER is a requirement for financing the Long-Term Control Plan (LTCP). The grant support would help with the estimated recommended cost of \$5 M for the LTCP.

Mr. Donoho made a motion for Lochmueller Group to Write the Preliminary Engineering Report to apply for the EDA Cares Act Grant for \$30,000.00. Mr. Van Baalen seconded the motion. The vote was unanimous, motion passed.

E.) AUTHORIZE DEMOLITION AND DISPOSAL OF GRISSOM WWTP OBSOLETE EQUIPMENT:

Mr. Beisiegel reported that in 2009 when the wastewater treatment plant at Grissom was upgraded, the blowers were rendered obsolete and left in place at the Grissom wastewater treatment plant. Due to the fact we will have to be treating our wastewater for phosphorous if these blowers were removed then we will be able to use that space for a treatment facility instead of constructing a new one. Mr. Beisiegel referenced pictures of the blowers and the room they were housed in.

Mr. Donoho made a motion to authorize demolition and disposal of the Grissom Wastewater Treatment Plant Obsolete Equipment. Mr. McKinney seconded the motion. The vote was unanimous, motion passed.

7.) CITY ADMINISTRATION UPDATE:

Mayor Hewitt announced that Wednesday, November 18 is the Downtown Christmas Open House.

8.) CITY ATTORNEY'S UPDATE:

Attorney Dustin Kern reported that we have received an offer of \$7,500.00 from Clawson Communications in an attempt to recapture money paid to them for unsatisfactory services. Mr. Chance and Attorney Dustin Kern felt that this is as good an offer without going through costly litigation. Therefore, Mr. Chance and Attorney Dustin Kern felt that they should accept the \$7,500.00 offer. The Board agreed.

9.) MANAGER'S REPORT:

CASS STREET BOTTLENECK REMOVAL PROJECT:

Mr. Chance referenced a map and noted that the engineering is complete for the Cass Street Bottleneck Removal Project and that the Notice to Bidders is currently being advertised. The pre-bid meeting is scheduled for November 18, and the bid opening for December 1. Mr. Chance went on to summarize the project to the Board, noting that the project would help us get a better idea of how much storage will be needed and will give us a clear picture of which CSO projects to do next, along with how much financing will be needed moving forward.

BOARDROOM:

Mr. Chance reported that Assured Bio Labs has detected the presence of a high amount of black mold in the Boardroom. Mr. Zartman will be getting remediation quotes to correct this problem. Coming next year when the weather permits it is planned to replace the windows in the General Manager's, Assistant's office, and the Boardroom, and to rehab the roof.

NORTHWEST UTILITY CORRIDOR WATER TOWER (GALLAHAN'S WATER TOWER):

Mr. Chance showed the Board a picture of the North West Utility Corridor water tower, noting that it has been power washed and inspected on the inside. It is planned to power wash the million-gallon water tank at Grissom next year.

AZI WATER TOWER LOGO LEASE:

Mr. Chance is working with Attorney Kern regarding how to put together a new lease about placing AZI's logo on the million-gallon water tank at Grissom.

WATER MAIN BREAK 1/28/16:

Mr. Chance reported that the lawsuit for the water main break on 1/28/16 has finally been resolved and Peru utility insurance won. We will be receiving our \$1,000.00 deductible back.

EMPLOYEES SHOT WITH BUCKSHOT:

Mr. Chance reported that two Peru Utilities employees were working on the south gate remote close to the Wabash River when they were hit with buckshot, no injuries, but somewhat disconcerting. Conservation Officers were called in to explain to the individuals how to be safer when shooting game.

IDEM HEARING REGARDING THE LONG-TERM CONTROL PLAN:

Mr. Chance stated that he was on a panel of individuals from communities similar to ours, which addresses the finances of Long-Term Control Plans to be able to lower the costs of these types of projects. He explained that Indiana has stricter guidelines compared to the EPA and Indiana wants to follow the EPA Guidelines.

AGING REPORT:

Mr. Chance reported that in October, we disconnected 250 meters and we currently have 138 payment arrangements.

SEPTEMBER FINANCIALS:

Mr. Chance summarized the September financials and reviewed the fund balances for September and October 2020 with the Board.

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10.) ADJOURNMENT:

There being no further business to bring before the Board, Mr. Donoho made a motion to adjourn. Mr. McKinney seconded the motion. The motion passed, the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board