

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
NOVEMBER 18, 2020**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Zoom, on Wednesday, November 18, 2020. Chairperson Mary Costin called the meeting to order at 4:11 p.m. pursuant to notice as required by law following an executive session. The following Board members were present Ms. Mary Costin, Mr. Dave Van Baalen, and Mrs. Jami Edwards. Board members Mr. Richard Donoho and Mr. Chris McKinney attended virtually. Mr. Jamin Beisiegel attended virtually. Others present Attorney Dustin Kern, Mr. Josh Chance, Mrs. Brenda Tillett, Ms. Joyce Clark, and Mr. Lee France.

1.) APPROVE BOARD MINUTES OF NOVEMBER 4, 2020:

*Mrs. Edwards moved that the minutes of November 4, 2020, be approved.
Mr. Van Baalen seconded the motion. The vote was unanimous, motion passed.*

2.) PAYMENT OF CLAIMS:

Mr. Van Baalen moved to approve the claims as presented. Mrs. Edwards seconded the motion. The vote was unanimous, motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, December 2, 2020, at 4:00 p.m. in the Team Teaching Room and virtually through Zoom video conferencing. The link to join the meeting will be advertised in the Peru Tribune before the meeting date.

Ms. Costin on behalf of the Board thanked Peru Utilities for the Thanksgiving gift cards.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) APPROVE DISBURSEMENT REQUESTS #21 AND #22 FOR THE GRISSOM WATER SYSTEM IMPROVEMENTS PROJECT:

The Board considered the following disbursement requests #21 and #22 for the Grissom Water System Improvements.

Disbursement Request #21, Thieneman Construction, for contract construction work for the period of 9/26/20 – 10/28/20, for \$430,682.00, less retainage of \$47,854.00 for the total amount of \$478,536.00.

Disbursement #22, NV Grant Services, for professional services rendered for Labor Standards for \$900.

Mrs. Edwards made a motion to approve Disbursement Request #21 to Thieneman Construction, for contract construction work for the period of 9/26/20 – 10/28/20, for

the amount of \$430,682.00, less retainage of \$47,854.00 for the total amount of \$478,536.00, and to approve Disbursement Request #22 to NV Grant Services for \$900, for the Grissom Water System Improvements. Mr. McKinney seconded the motion. The vote was unanimous, motion passed.

B.) APPROVE 1ST QUARTER 2021 ELECTRIC RATES – TRACKER ADJUSTMENT:

Mr. Chance asked for acceptance of the 1st Quarter 2021 Electric Rates-Tracker Adjustment. For the 1st Quarter 2021, the tracker will have an average increase in its schedule of rates for electricity sold in the amount of 0.002748 cents per kilowatt-hour (kWh). Residential customers will experience an increase of \$2.82 per 1,000 kilowatts. Commercial customers will experience an increase of \$2.04 per 1,000 kilowatts. The 1st Quarter 2021 Electric Rate Tracker filing will be on the City Council's December 7 agenda for consideration.

Mr. Van Baalen moved to approve the 1st Quarter 2021 Electric Rates Tracker Adjustment. Mrs. Edwards seconded the motion. The vote was unanimous, motion passed.

7.) CITY ADMINISTRATION UPDATE:

Mayor Miles Hewitt announced that the Downtown Christmas Open House scheduled for this evening has been canceled.

8.) CITY ATTORNEY'S UPDATE:

Attorney Dustin Kern reported that we have received a check for \$7,500.00 from Clawson Communications settling the litigation matter.

9.) MANAGER'S REPORT:

COVID:

Mr. Chance reported that we have one employee out for Covid in the Division of Water Management; employees that were around that person have isolated and were tested yesterday. We have two employees in the Business Office that are out sick and being tested. Mr. Chance said that we are still following the protocols that have been in place since March.

WABASH RIVER CROSSINGS:

Mr. Chance said that the Board would consider a bid recommendation for the Wabash River Crossings at the December 2 meeting.

2002 LINE TRUCK:

Mr. Chance mentioned that in 2018 Peru Utilities had purchased a new digger derrick line truck to get rid of the 2002 line truck. However, because the 2018-line truck had so many defects and problems the 2002-line truck was kept for a while longer. Mr. Chance

stated that the new truck has the problems corrected, plus an extended warranty. He said it is felt it would be wise at this time to bid out the 2002 truck.

RESOLUTION FOR 3-PHASE DEMAND:

Mr. Chance discussed with the Board the possibility of preparing a resolution to help several small businesses with their 3-phase demand. These small businesses have been especially hard hit due to the pandemic and this resolution alleviates some of their stress and would not burden Peru Utilities with a great deal. The Board felt that it was a good idea. A resolution will be prepared and ready for the Board's consideration on December 2.

10.) *There being no further business to bring before the Board, Mrs. Edwards made a motion to adjourn. Mr. Donoho seconded the motion. The motion passed, the meeting adjourned.*

Jami Edwards, Secretary Peru Utilities Service Board