

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
APRIL 21, 2021**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Zoom, on Wednesday, April 21, 2021. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Chairperson Mary Costin, Mr. Dave Van Baalen, Mr. Richard Donoho, and Mrs. Jami Edwards. Mr. Chris McKinney attended virtually. Others present Mayor Miles Hewitt, Attorney Dustin Kern, Mr. Josh Chance, Mrs. Brenda Tillett, Ms. Joyce Clark, Mr. Lee France, Mr. Michael Biesenbach, and Mr. Jamin Beisiegel.

1.) APPROVE BOARD MINUTES OF APRIL 7, 2021:

Mr. Donoho moved that the minutes of April 7, 2021, be approved. Mr. Van Baalen seconded the motion. Ms. Costin, Mr. Donoho, Mr. Van Baalen, and Mr. McKinney voted in favor, Mrs. Edwards abstained since she was absent from the April 7 meeting. The motion passed.

2.) PAYMENT OF CLAIMS:

Mrs. Edwards moved to approve the claims as presented. Mr. Donoho seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, May 5, 2021, at 4:00 p.m. in the Team Teaching Room and virtually through Zoom video conferencing. The link to join the meeting will be advertised in the Peru Tribune before the meeting date.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS:

A.) RESOLUTION 1, 2021, APPROVE ANNUAL SALARY FOR THE GENERAL MANAGER:

Mr. Donoho made a motion to remove Resolution 1, 2021, from the table. Mr. Van Baalen seconded the motion. The vote was unanimous, the motion passed.

Mr. Van Baalen moved to approve Resolution 1, 2021. Mr. Donoho seconded the motion. The vote was unanimous, the motion passed.

6.) NEW BUSINESS:

A.) APPROVE SRF DISBURSEMENT REQUESTS #36, & #37 FOR THE GRISSOM WATER SYSTEM IMPROVEMENTS:

The Board considered the following disbursement requests #36, and #37, for the Grissom Water System Improvements.

Disbursement #36, NV Grant Services, for professional services rendered for Labor Standards for \$900.

Mrs. Edwards made a motion to approve Disbursement Request #36 to NV Grant Services for the sum of \$900, for the Grissom Water System Improvements. Mr. Van Baalen seconded the motion. The vote was unanimous, the motion passed.

Disbursement Request #37, Thieneman Construction, for contract construction work for the period of 3/1/21 – 3/31/21, for the total amount of \$197,662.

Mr. Donoho made a motion to approve Disbursement Request #37 to Thieneman Construction, for contract construction work for the period of 3/1/2021 – 3/31/21, for the sum of \$197,662 for the Grissom Water System Improvements. Mrs. Edwards seconded the motion. The vote was unanimous, the motion passed.

7.) CITY ADMINISTRATION UPDATE: None

8.) CITY ATTORNEY UPDATE:

Attorney Dustin Kern reported that he and Mr. Chance plan to meet next week to further discuss third-party advertising regarding Peru Utilities' water towers.

9.) MANAGER'S REPORT:

COVID UPDATE:

Mr. Chance stated that Peru Utilities is healthy and that we have been following the CDC guidelines throughout the pandemic and will continue to do so.

TORNADO SIRENS:

Mr. Chance and Mr. Biesenbach will be meeting with the city and the county officials on April 30 to determine who is responsible for the upkeep and maintenance of the tornado sirens in Miami County.

RECENT ACCIDENT:

Mr. Chance explained to the Board the circumstances surrounding the recent accident, on April 16, 2021, and supplied them with photographs of the accident. This accident has been determined not to be the fault of Peru Utilities' employees and fortunately, no Peru Utility employee was hurt, however; the driver of the other vehicle to the best of our knowledge has sustained some injuries. The matter has been turned over to the respective insurance companies.

NEW BUCKET TRUCK:

Mr. Beisenbach reported that he is going to move forward with the truck that we have already started to put together and then he is going to have the salesperson come up with a bid for a squirt boom truck. The squirt boom will allow the bucket to move beyond the center of the truck, extending the side reach. He will weigh the value of having a squirt boom and do a cost comparison of what we get versus what we are paying. He would like to get that in before the end of this year to have it before the 2023 year.

CASS STREET BOTTLENECK PROJECT UPDATE:

Deichman Excavating still has preliminary work to complete before the installation of the 48" pipe. The pipe would be buried 18' deep.

WABASH RIVER MAIN CROSSING WAYNE STREET BRIDGE:

Daystar Drilling has begun boring under the Wabash River bed. Their initial bore is better than halfway across the river and is 34' deep.

EXECUTIVE ASSISTANT/HR BENEFITS ADMINISTRATOR:

Alice Hartley who is currently the Payroll & Benefits Administrator has been awarded the position of Executive Assistant/HR Benefits Administrator and will begin training with Brenda Tillett next week.

10.) ADJOURNMENT:

There being no further business to bring before the Board, Mrs. Edwards made a motion to adjourn. Mr. Donoho seconded the motion. The motion passed, the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board