

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
September 1, 2021**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Teams Meeting, on Wednesday, September 1, 2021. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Mr. Dave Van Baalen, Mr. Richard Donoho, Mrs. Jaimie Edwards and Mr. Chris McKinney. Others present Attorney Dustin Kern, Mr. Josh Chance, Mrs. Alice Hartley, Mr. Michael Biesenbach, Mr. Lee France, Mr. Jamin Beisiegel, Ms. Joyce Shafer, Mayor Miles Hewitt and Mrs. Patricia Russell-City Council Liaison.

1.) APPROVE BOARD MINUTES OF AUGUST 18, 2021:

Mr. McKinney moved that the minutes of August 18, 2021, be approved. Mr. Donoho seconded the motion. The vote was unanimous, motion passed.

2.) PAYMENT OF CLAIMS:

Mrs. Jamie Edwards moved to approve the claims as presented. Mr. Van Baalen seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, September 15, 2021, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: Mr. Donoho asked for an update on the Cass Street Bottleneck Project. Jamin stated that the last pipe needs to be installed, and they are waiting on computer parts that are needed to communicate with the lift station.

6.) NEW BUSINESS:

A.) APPROVE SRF DISBURSEMENT REQUEST #49 AND SUPPLEMENT GRANT DRAW NO. 6 FOR THE GRISSOM WATER SYSTEM IMPROVEMENTS PROJECT:

The Board considered the following disbursement requests #49 and supplement grant draw No. 6 for the Grissom Water System Improvement Project.

Disbursement #49, to Wessler engineering, professional services rendered for the period 7/1/21 to 7/31/21 for the total amount of \$7,625.00 and a supplemental draw no. 6 to Wessler Engineering for additional professional services for the period 7/1/21 to 7/31/21 for the total amount of \$4,565.00.

Mr. Donohoe made a motion to approve Disbursement Request #49 to Wessler Services for the sum of \$7,625.00 for professional services and a supplemental draw no. 6 to Wessler Engineering for additional professional services for 7/1/21-7/31/21 for the Grissom Water System Improvements. Mr. Van Ballen seconded the motion. The vote was unanimous, the motion passed.

B.) APPROVE DISBURSEMENT REQUEST #69 FOR THE WABASH RIVER WATER MAIN CROSSING:

The Board considered the following disbursement request #69 for the Wabash River Water Main Crossing.

Disbursement #69, to Atlas Excavating, contract services for the period 7/1/21 -7/31/21 the total amount of \$195,884.00 for the Wabash River Water Main Crossing Project.

A motion was made by Mrs. Edwards to accept the Disbursement Request #69 to Atlas Excavating for the of \$195,884.00 for the period 7/1/21- 7/31/21 for the Wabash River Water Main Crossing Project. Mr. Mc Kinney seconded the motion. The vote was unanimous, the motion passed.

C:) APPROVE ASSISTANT OFFICE/FINANCE MANAGER POSITION:

The Board considered the temporary position for the Assistant Office/Finance Manager.

A motion was made by Mr. McKinney to approve the temporary position for the Assistant Office/ Finance Manager. Mr. Donoho seconded the motion. The vote was unanimous, the motion passed.

D:) APPROVE LTCP CSO WET WEATHER STORAGE PROJECT PRELIMINARY ENGINEERING REPORT:

The Board considered the hiring of Lochmueller Group to write a Preliminary Engineering Report (PER) for the next phase of our Long-Term Control Plan (LTCP).

Mr. Donoho made a motion to approve the LTCP CSO Wet weather storage project preliminary engineering report in the amount of \$312,700.00. Mrs. Edwards seconded the motion. The vote was unanimous, the motion passed.

E:) APPROVE LTCP CSO 11 SEWER SEPARATION PROJECT ENGINEERING

The Board considered the LTCP CSO 11 Sewer Separation Project Engineering which will allow us to remove storm water discharge from the CSO on the south side of the river to stay in compliance with IDEM requirements.

A motion was made by Mr. Donoho to approve the LTCP CSO 11 Sewer Separation Project Engineering in the amount of \$50,200.00. Mrs. Edward seconded the motion. The vote was unanimous, the motion passed.

7.) CITY ADMINISTRATION UPDATE:

Mayor Hewitt announced that the Marie Stuart Edwards statue was unveiled on Thursday, August 26th during a ceremony at the Peru Public Library. Mayor Hewitt requested that with the Coronavirus increasing in the county that visitors wear a mask when entering city hall.

8.) CITY ATTORNEY UPDATE:

Attorney Kern stated that the city will be asking to amend a local agreement with Peru Utilities to raise the trash collection fees on the Peru Utilities billing. Mayor Hewitt stated with the increase it would eliminate the additional fees for stickers to remove larger items. Mr. Chance requested information to be given to the cashiers to relay the new fees to Peru Utilities customers.

9.) MANAGER'S REPORT:

GRISSOM CLEAR WELL PROJECT CHANGE ORDER:

Mr. Chance explained when the contractor removed part of the old roof, they discovered a crack on the top side of the concrete deck. Contractors are planning on removing the old roof and repairing the deteriorated concrete deck. On the blueprint design of 1942 it appears to be the original concrete deck. Mr. Chance stated it will be necessary for a change order in the amount \$50,000.00 to \$100,000.00 for repairs.

INDOT SIDEWALK RENOVATIONS:

Mr. Chance stated that INDOT is renovating sidewalks at some of the intersections in Peru. Mr. Biesenbach stated that INDOT has requested Peru Utilities to remove some of the street's lights from their poles. Mr. Biesenbach mentioned that it will be affecting 19, Benton St. and Main St., Broadway and Main St. and part of Canal St. Mr. Biesenbach stated that he is not sure if INDOT will be replacing all the poles with lights. Mayor Hewitt stated that INDOT will be closing Wayne St. bridge for repairs starting September 13, 2021.

ADJOURNMENT:

There being no further business to bring before the Board, Mr. Donoho made a motion to adjourn. Mr. McKinney seconded the motion. The motion passed; the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board