

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
October 6, 2021**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Teams Meeting, on Wednesday, October 6, 2021. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Mr. Dave Van Baalen, Mr. Richard Donoho, Mr. Chris McKinney and Mrs. Jamie Edwards. Others present Attorney Dustin Kern, Mr. Josh Chance, Mrs. Alice Hartley, Mr. Jamin Beisiegel, Mr. Lee France and Mrs. Patricia Russell-City Council Liaison. Absent: Mayor Hewitt

1.) APPROVE BOARD MINUTES OF SEPTEMBER 15, 2021:

*Mr. Van Baalen moved that the minutes of September 15, 2021, be approved.
Mr. McKinney seconded the motion. The vote was unanimous, motion passed.*

2.) PAYMENT OF CLAIMS:

Mrs. Edwards moved to approve the claims as presented. Mr. Donoho seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, October 20, 2021, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: Chairperson Mary Costin asked for a clarification on an invoice from Dukes Memorial Hospital CPR cards. Mr. France explained that the invoice is for the Heart saver CPR/AED/First Aid and BBP certification cards for 44 Peru Utilities employees.

6.) NEW BUSINESS:

APPROVE DISBURSEMENT REQUESTS #50 & #51 FOR THE GRISSOM WATER SYSTEM IMPROVEMENT PROJECT:

The Board considered the following disbursement requests #50 and #51 for the Grissom Water System Improvement Project.

Disbursement #50, to NV Grant Services, professional services rendered for Labor Standards \$1,100.00. Disbursement #51 to Thieneman Construction contract construction for the period 8-1-21 to 8-30-21 for total amount of 83,630.00.

Mr. McKinney made a motion to approve Disbursement Request #50 to NV Grant Services for the sum 1,100.00 for professional services and to approve Disbursement #51 to Thieneman Construction, contract construction work for the period 8-1-21 to 8-30-21 for the Grissom Water System Improvements. Mrs. Edwards seconded the motion. The vote was unanimous, the motion passed.

APPROVE DISBURSEMENT REQUEST #52 FOR THE GRISSOM WATER SYSTEM IMPROVEMENT PROJECT:

The Board considered the following disbursement request #52 for the Grissom Water System Improvement Project.

Disbursement #52, to Wessler Engineering, for professional services for the period 8-1-21 to 8-31-21 for total amount of 18,880.00.

Mrs. Edwards made a motion to approve Disbursement Request #52 to Wessler Engineering for professional services for the period 8-1-21 through 8-31-21 for the Grissom Water System Improvements. Mr. McKinney seconded the motion. The vote was unanimous, the motion passed.

APPROVE BAD DEBT WRITE-OFFS JANUARY 1, 2021, THROUGH MARCH 31, 2021:

	<u>Peru</u>	<u>Grissom</u>	<u>Total</u>
Electric	\$ 22,077.15	-	\$ 22,077.15
Water	1,664.45	2,106.30	3,770.75
Wastewater	18.25		18.25
Stormwater	8.00	-	8.00
Trash	24.00	-	24.00
Total	\$23,791.85	\$2,106.30	\$25,898.15

The bad debt write-offs from January 1, 2021 – March 31, 2021, were reviewed and Mr. Chance requested permission to write off the delinquent accounts January 1, 2021, through March 31, 2021, for \$25,898.15.

Mrs. Edwards made a motion to grant permission to write off the delinquent accounts January 1, 2021 – March 31, 2021, for \$25,898.15. Mr. Van Baalen seconded the motion. The motion passed unanimously.

APPROVE INTERLOCAL AGREEMENT FOR TORNADO SIRENS:

The Board considered the Interlocal Agreement for sharing of costs for maintenance of tornado sirens.

Mr. Chance reported that twice per year, Utilities shall test and replace, as necessary, the batteries in the Sirens, and, as needed, will perform minor maintenance on the Sirens. Mr. Chance stated that the county and city are agreeable to each paying one-half (1/2) of the costs charged by Utilities for maintaining the Sirens.

Mr. Donoho made a motion to approve the Interlocal Agreement for Tornado Sirens with the Board of Commissioners (“County”), and the City of Peru, Indiana by its Board of Works (“City”), and Peru Utilities Service Board (“Utilities”). Mr. McKinney seconded the motion. The motion passed unanimously.

7.) CITY ADMINISTRATION UPDATE: Mayor Hewitt Absent

City Council Liaison Mrs. Patricia Russell reported that the Peru City Council approved the city’s 2022 budget in a two-hour long, sometimes contentious meeting Monday night.

8.) CITY ATTORNEY UPDATE:

Mr. Kern stated he is researching the (Lemon Law) referring to the Digger Derrick which is back in the shop. Mr. Kerns will be looking into different options. Mr. Chance reported that Peru Utilities purchased the trencher two years ago and it has been in and out of the shop several times.

9.) MANAGER’S REPORT:

FINANCIAL SUMMARY UPDATE:

Mr. Chance summarized all Peru Utility division’s gross revenues, net margins, operating expenses, and fund balances to the Board members for the month of August 2021.

Mr. Chance updated the Board on next years purchased power cost through IMPA and stated that the wholesale rate will increase 3.8%.

River Crossing Project Update:

Mr. Beisiegel updated the Board on the River Crossing Project: All the pipes have been connected, the older pipes have been disconnected and all the old lines are abandoned. The new pipes are connected and are ready to be pressure tested. Mr. Beisiegel stated that Peru Utilities is 120 years old this year and some of the water lines predate Peru Utilities.

Cass Street Bottleneck Project Update:

Mr. Beisiegel updated the Board on the Cass Street Bottleneck Project: There has been a month-long delay due to a chip shortage. The chips are in and ready for the monitoring system. The project should be done before November 2021.

Grissom Water System Improvement Project Update:

Mr. Beisiegel updated the Board on the Grissom Water System Improvement Project: Everything is working except the clear well. They are waiting on the cement roof repair patch to cure before they can start the clear well. The project should be done in the next couple of weeks.

October 6, 2021 – Cont’d.

ADJOURNMENT:

There being no further business to bring before the Board, Mr. Donoho made a motion to adjourn. Mrs. Edwards seconded the motion. The motion passed; the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board