

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
October 20, 2021**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Teams Meeting, on Wednesday, October 6, 2021. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Mr. Richard Donoho, Mr. Chris McKinney and Mrs. Jamie Edwards. Others present Attorney Dustin Kern, Mr. Josh Chance, Mrs. Alice Hartley, Mr. Jamin Beisiegel, Mr. Matthew Svantner, Mr. Michael Biesenbach, Mr. Wayne Brindle, Ms. Joyce Shafer and Mayor Miles Hewitt Absent: Mr. Dave Van Baalen and Patricia Russell

1.) APPROVE BOARD MINUTES OF SEPTEMBER 15, 2021:

Mr. Donoho moved that the minutes of October 6, 2021, be approved.

Mr. McKinney seconded the motion. The vote was unanimous, motion passed.

2.) PAYMENT OF CLAIMS:

Mrs. Edwards moved to approve the claims as presented. Mr. Donoho seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, November 3, 2021, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

APPROVE DISBURSEMENT REQUEST #53 FOR THE GRISSOM WATER SYSTEM IMPROVEMENT PROJECT:

The Board considered the following disbursement request #53 for the Grissom Water System Improvement Project.

Disbursement #53, to Thieneman Construction, professional services rendered for Labor Standards \$49,511.25. Disbursement #53 to Thieneman Construction contract construction for the period 9-1-21 to 9-30-21 for total amount of 49,511.25.

Mr. Donoho made a motion to approve Disbursement Request #53 to Thieneman Construction Services for the sum 49,511.25 for professional services and to approve Disbursement #53 to Thieneman Construction, contract construction work for the period 9-1-21 to 9-30-21 for the Grissom Water System Improvements. Mr. McKinney seconded the motion. The vote was unanimous, the motion passed.

AUTHORIZE RETAINAGE RELEASE FROM RETAINAGE ACCOUNT FOR THE GRISSOM WATER SYSTEM IMPROVEMENT PROJECT: APPLICATION PAYMENT #15

The Board considered the following retainage release for the Grissom Water System Improvement Project.

Application Payment #15 to Wessler Engineering, for professional services for the period 9-1-21 to 9-30-21 for total amount of 70,840.00.

Mr. McKinney made a motion to approve Application #15 to Wessler Engineering for professional services for the period 9-1-21 through 9-30-21 for the Grissom Water System Improvements. Mrs. Edwards seconded the motion. The vote was unanimous, the motion passed.

7.) CITY ADMINISTRATION UPDATE:

Mayor Hewitt reported that several Peru city employees hosted a fundraiser at the Civic Center on Saturday to raise money for repairs needed at the historical mansion. Mayor Hewitt stated that the event was well attended.

8.) CITY ATTORNEY UPDATE:

Attorney Kern stated he has been looking into the bucket truck accident insurance claim on State Road 19 and 500 south. Attorney Kern has been in contact with the at fault party’s insurance company to discuss our amount of loss and some additional information. He is waiting on a response from the insurance company.

9.) MANAGER’S REPORT:

2021 FALL DETRASH THE WABASH RIVER EVENT:

Mr. Chance stated that there were approximately 45 volunteers that participated in detrashing the Wabash River banks last Saturday. It had been 2 years since the last river clean up and there was a massive amount of trash to pick up including some abandoned homeless camps.

DIVISION OF WATER MANAGEMENT WATER TESTING:

Mr. Chance reported that Peru Utilities Division of Water Management passed the 2021 lead and copper testing.

CUSTOMER SERVICE CLERK POSITION:

Mr. Chance stated that Peru Utilities will be advertising for a fulltime Customer Service Clerk to replace one of our employees that is retiring soon.

STRATEGIC LONG-TERM CAPITAL PLANNING:

Mr. Chance presented the administration and allocated technology capital strategic priority plan to the board. Mr. Svantner explained each subject line containing Updates to Software, Hardware, PC’s, Billing Systems, Security, Outage Management, and Fiber Optics. Mr. Svantner stated that the strategic long-term plan is to maintain and improve the reliability of the IT System for future years starting in 2022 projecting out to 2029-31. Mr. Chance presented the strategic priority plan for the administrative facility for repairs and improvements to the structure and the financial resources required. Mr. Chance stated the improvements are to maintain a safe and efficient workspace and structure for the future starting in 2022 projecting out to 2029-31.

Mr. Chance presented the electric department strategic long-term capital planning priority list to the board. Mr. Biesenbach explained each subject line containing Transmission and Infrastructure Reliability Rebuilds, Switch Upgrades, and Pole Replacements. Including the transmission line rebuild of the 69kv Loop around Peru. Mr. Biesenbach reported the financial resources required to complete the long-term capital plan. Mr. Biesenbach stated the anticipated outcome would be the reduction of sub-station outages, maintaining reliable transmission loop and better switching capabilities for the future starting in 2022 projecting out to 2029-31.

ADJOURNMENT:

There being no further business to bring before the Board, Mr. McKinney made a motion to adjourn. Mrs. Edwards seconded the motion. The motion passed; the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board