

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
April 20, 2022**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Teams Meeting, on Wednesday, April 20, 2022. Chairperson Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Richard Donoho, Jami Edwards, Dave Van Baalen and Chris McKinney. City Council Liaison- Kathleen Plothow was absent. Others present Joshua Chance, Alice Hartley, Jamin Beisiegel, Michael Biesenbach, Wayne Brindle, Joyce Shafer, Catherine Neff, Mayor Miles Hewitt, Tom Gustin-City Council Liaison and Attorney Dustin Kerns.

**1.) APPROVE BOARD MINUTES OF APRIL 6, 2022:**

*Board member Richard Donoho moved that the minutes of April 6, 2022 be approved. Board member Chris McKinney seconded the motion. The vote was unanimous, motion passed.*

**2.) PAYMENT OF CLAIMS:**

*Board member Jami Edwards moved to approve the claims as presented. Board member Richard Donoho seconded the motion. The vote was unanimous, the motion passed.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on-site Wednesday, May 4, 2022, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVE DISBURSEMENT REQUEST #67 FOR THE GRISSOM WATER SYSTEM IMPROVEMENT PROJECT:**

The Board considered the following disbursement request #67 for the Grissom Water System Improvement Project.

Disbursement Request #67 to Wessler Engineering, for professional services rendered for Labor Standards for the period 1/31/2022 to 2/27/2022 in the amount of \$3,423.00.

*Board member Jami Edwards made a motion to approve Disbursement #67 to Wessler Engineering for \$3,423.00. Board Member Chris McKinney seconded the motion. The vote was unanimous, the motion passed.*

**B.) APPROVE A CONTROL CABINET FOR THE CANAL STREET SUBSTATION BID FROM PANELMATIC.**

The Board considered the Control Cabinet for the Canal Street Substation bid. The bid includes two cabinets with protection relays and switches installed and wired to our specifications. We received one response from Panelmatic for \$57,000.

*Board member Chris McKinney made a motion to approve the bid from Panelmatic for \$57,000. Board member Dave Van Baalen seconded the motion. The vote was unanimous, the motion passed.*

7.) **CITY ADMINISTRATION UPDATE:** Mayor Hewitt stated that the Miami County Attorney, Steven Downs email account has been compromised, so be careful opening any messages from his email address. City Council Liaison-Tom Gustin stated that he thinks we are truly fortunate to have Mr. Chance as our General Manager.

8.) **CITY ATTORNEY UPDATE:** Mr. Kerns has nothing to report currently.

9.) **MANAGER’S REPORT:**

**DETRASH THE WABASH EVENT:**

General Manager Joshua Chance stated that the Detrash the Wabash is this weekend on Saturday, April 23, 2022, volunteers need to meet at the Wastewater Treatment Plant, located at 221 West Riverside Drive between 9:00am-12:00pm. Please wear long sleeves, pants, boots, and gloves. Drinks and snacks will be provided.

**PURCHASE AND DELIVERY OF ONE (1) LARGE POWER TRANSFORMER:**

General Manager Joshua Chance stated that they just sent out the RFQ for a large power transformer for the switching station. Bids will be officially opened and read at Peru Utilities Office on May 24<sup>th</sup> and the bids will be taken under advisement by the board during the regular scheduled meeting on June 1. The transformer is budgeted for this year, but the wait time could be up to 100 weeks to receive a transformer.

**OFFICE MANAGER RETIRING:**

General Manager Joshua Chance stated that this is Joyce Shafer’s last official board meeting before retiring on June 1<sup>st</sup>. Wayne Brindle will be promoted to the Office Manager effective May 2, 2022.

**ADJOURNMENT:**

*There being no further business to bring before the Board, Richard Donoho made a motion to adjourn. Board member Chris McKinney seconded the motion. The motion passed, the meeting adjourned.*

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Jami Edwards, Secretary Peru Utilities Service Board

