

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
August 3, 2022**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and virtually through video conferencing via Teams Meeting, on Wednesday, August 3, 2022. Chairperson, Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Chris McKinney, Richard Donoho, Dave VanBaalén, and Jami Edwards. Others present Joshua Chance, Michael Biesenbach, Wayne Brindle, Alice Hartley, Lee France, Matthew Svantner and Dustin Kerns-  
Attorney Absent: Kathleen Plohow, Tom Gustin-City Council Liaisons and Acting Mayor Patricia Russell

**1.) APPROVE BOARD MINUTES OF JULY 20, 2022:**

*Board member Richard Donoho moved that the minutes of July 20, 2022 be approved. Board member Chris McKinney seconded the motion. The vote was unanimous, motion passed.*

**2.) PAYMENT OF CLAIMS:**

*Board member Jami Edwards moved to approve the claims as presented. Board member Richard Donoho seconded the motion. The vote was unanimous, the motion passed.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on-site Wednesday, August 17, 2022, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

**4.) PUBLIC COMMENT: NONE**

**5.) OLD BUSINESS: NONE**

**6.) NEW BUSINESS:**

**A.) APPROVE TREE TRIMMING ADDITION:**

The Board considered the following Tree Trimming quote for additional tree trimming cost for 2022.

Asplundh has given a quote of \$54,796.50 to trim 85 spans, an addition to the \$255,780.83 for the two circuits we contracted earlier this year.

*Board Member Richard Donoho made a motion to approve additional tree trimming request to Asplundh for \$54,796.50. Board member Chris McKinney seconded the motion. The vote was unanimous, the motion passed.*

**B.) POLICY ESTABLISHING COORDINATED LABELING SYSTEM FOR MULTI-RESIDENT PROPERTY:**

The Board considered the new policy establishing a coordinated labeling system for multi-resident property. The purpose of the policy is to ensure the safety of residents, to eliminate labeling and billing errors when multiple residents are occupying the same property.

*Board member Jami Edwards made a motion to establish a coordinated labeling system for multi-resident property. Board member Chris McKinney seconded the motion. The vote was unanimous, the motion passed.*

7.) **CITY ADMINISTRATION UPDATE:** Acting Mayor Patricia Russell was absent.

8.) **CITY ATTORNEY UPDATE:** Mr. Kerns has nothing to report currently.

9.) **MANAGER’S REPORT:**

**BOIL ALERT NOTICE AUGUST 3, 2022:**

Peru Utilities drinking water customers in the south Peru are located around McKinstry Ave, Park St. and York St. south to Smithfield Foods on US 19. This includes Parkview Heights, Bobtail, and Arrowhead Apartment complexes. This means that water from your tap must be boiled before use. Mr. Beisiegel explained that Peru Utilities had maintenance that needed to be performed on the Parkview Heights water tower. To take the tower down we must set up the pumps to match the speed to the pressures. As we were trying to do that the computer had a delay and it was longer than the system allows. The pressure went from 60 down to 15 and if drops below 20 we must issue a boil notice. To lift a boil alert, we must have two consecutive bacteria tests 24 hours apart. Mr. Beisiegel thanked the Line department and customer service employees for helping with handing out the notice’s door to door to the Peru Utilities customers. The water department employees were busy with a main break in Parkview Heights which was caused by a (90 PSI) increase in water pressure.

**HAZEN AND SAWYER MEETING:**

Jamin Beisiegel and Cory Mendenhall met with Hazen and Sawyer Monday for the (PER) plant portion of the Long-term Control Plan. Mr. Beisiegel state they have done a review on every piece of equipment and building that we have on site at the wastewater plant. When the upgrade was done in 2003 the plant capacity was rated at 26 MGD but part of the project was never built. So, we need additional equipment and a new clarifier to manage the increased water flow from the giant water tank and tunnel system to manage additional plant capacity. We will be waiting on the engineer’s final recommendations to give the PER to IFA by October.

**NEW BUCKET TRUCK:**

Mr. Chance reported that the new bucket truck will be here tomorrow. There will be a minor change order on the final cost. Because of the cost of materials and adjustment made since the original bid. Mr. Biesenbach stated the price is subject to cost upon delivery.

**CYBER SECURITY:**

Mr. Chance stated that Matt Svantner will be attending an advanced Cyber Security conference (Black Hat) in Las Vegas next week. Matt reported that on Monday and Tuesday next week at the conference he will be participate in red team- blue team hacking course. It trains us on how defend against hackers and how to hack. Wednesday and Thursday will be briefings from top government officials -Dell and other Firewall Securities, and information about the new type of attacks. Mr. Svantner stated it will be a knowledge building experience.

Mr. Svantner explained that we have Botnet Protection, which blocks known remote controlling servers from doing anything harmful to our network or anything internally trying to communicate to it. Sources are the servers that attempt to communicate to our network. Mr. Svantner said that we have Geolocation software that blocks communications to and from a country, the biggest being China. China every day is trying to communicate with us. One of the latest technologies is TOR Exit Node Detection – and how it blocks hackers: Hacker’s network-Internet-TOR Network (potential dark web) -Destination Network. Mr. Svantner summarized that this is just some of the technology he uses to monitor our network and software.

**JUNE FINANCIALS:**

Mr. Chance summarized all Peru Utility division’s gross revenues, net margins, operating expenses, and fund balances to the Board members. The electric departments revenue is up approximately 6% over the year. The extreme heat has affected the electric usage. The electric purchased power for June was \$1,922,433.

Mr. Chance stated that they are starting the Long-Term Control Plan process for 2023-2030-2033 depending on the department. Mr. Chance and the superintendents will be conducting meetings on budget planning for 2023. The Union representatives are working on their proposals and will be presenting them to Mr. Chance. Mr. Chance would like to call an executive meeting on August 17<sup>th</sup> to discuss the union employee’s proposals.

**COMMENT:**

Board Member Richard Donoho stated that on July 25<sup>th</sup> – Josh, Alice, and Jamin took board members out to tour the newly renovated Grissom Water Plant facility. Mr. Donoho reported that he was surprised and explained how magnificently the improvements looked at the water plant. He would recommend that the other board members and city council tour the plant.

**ADJOURNMENT:**

*There being no further business to bring before the Board, Chris McKinney made a motion to adjourn. Board member Richard Donoho seconded the motion. The motion passed, the meeting adjourned.*

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Jami Edwards, Secretary Peru Utilities Service Board

**August 3, 2022 – Cont'd.**