

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
August 2, 2023**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and through video conferencing via Teams Meeting, on Wednesday, August 2, 2023. Board Member, Chris McKinney called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Richard Donoho and Dave VanBaalen. Others present Jamin Beisiegel, Wayne Brindle, Michael Biesenbach, Tom Gustin-City Council Liaison, Mayor Miles Hewitt, Dustin Kern-Attorney, Cory Mendenhall and Adam Sitka. Absent: General Manager -Joshua Chance, Chairperson-Mary Costin, Board Member-Jami Edwards and Kathleen Plothow-City Council Liaison

1.) APPROVE BOARD MINUTES OF JULY 19, 2023:

Board member Richard Donoho moved that the minutes of July 19, 2023 be approved. Board member Dave VanBaalen seconded the motion. The vote was unanimous, the motion passed by the attending board members.

2.) PAYMENT OF CLAIMS:

Board member Dave VanBaalen made a motion to approve the claims as presented. Board member Richard Donoho seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, August 16, 2023, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) APPROVE 3RD QUARTER 2023 UNCOLLECTABLE ACCOUNTS/BAD DEBTS:

	<u>Peru</u>	<u>Grissom</u>	<u>Total</u>
Electric	\$22,098.50	-	\$22,098.50
Water	1,442.35	3,123.91	4,566.26
Wastewater	257.43	-	257.43
Stormwater	21.08	-	21.08
Trash	109.25	-	109.25
Total	\$23,928.61	\$3,123.91	\$27,052.52

The bad debt write-offs from January 1, 2023 – March 31, 2023, reviewed and Mr. Brindle request permission to write-off the delinquent accounts.

Board member Dave VanBaalen made a motion to grant permission to write-off the delinquent accounts for January 1, 2023, through March 31, 2023, for \$27,052.52. Board member Richard Donoho seconded the motion. The vote was unanimous, the motion passed.

B.) APPROVE PERU WATER PLANT SCADA UPGRADE IMPLEMENTATION: The Board considered the recommendation to hire Wessler Engineering Inc. to design and implement the SCADA upgrade to the Peru Water Plant.

Board Member Richard Donoho made a motion to approve the recommendation to hire Wessler Engineering for the Peru Water Plant SCADA Upgrade with a cost of \$200,000.00. Board Member Dave VanBaalen seconded the motion. The vote was unanimous, the motion passed unanimously.

C.) DISCUSSION OF THE PERU MUNICIPAL SEWAGE WORKS (LTCP) BOND:

Mr. Brindle presented the board members with the Sewage Works Bond proposed timetable from Ice Miller, LLP draft for discussion purposes only. He stated that Baker Tilly Municipal Advisors has provided the Bond Parameters for preparation of the initial bond ordinance and the Peru Common Council will be introduced to the bond ordinance next week at the August 7th meeting. The Utility Service Board will receive information relating to the bond issue and to adopt resolution making recommendations to the Common Council on August 16, 2023. The Notice of adoption and purport of bond ordinance will be published in the Peru Tribune and attorneys Lisa Lee and Dustin Kern will oversee the required advertising. The long-term financing is to be issued in 2024 and the maximum total cost of the project is estimated at \$155,860,000. Mr. Beisiegel stated the proposed timetable and bond parameter’s is informational only and there is no action needed by the Peru Utilities Board until the next meeting scheduled on August 16, 2023.

- 7.) **CITY ADMINISTRATION UPDATE:** Mayor Hewitt reported that the Peru Municipal Airport held an Open House last Saturday and there was Food, Fun and Flying at the Aviation Celebration with many in attendance.
- 8.) **CITY ATTORNEY UPDATE:** Mr. Kern stated he will be working this week with Ice Miller Attorney-Lisa Lee on the proposed Sewage Works Revenue Bonds.
- 9.) **MANAGER’S REPORT:**

STATE BOARD OF ACCOUNTS AUDIT:

Mr. Brindle reported that he attended a State Board of Account entrance interview with Kurt Krauskofit-City Clerk Treasurer and Mary Costin -Peru Utilities Board Chairperson this week at city hall. The State Board of Account auditor will be auditing the City of Peru and Peru Utilities for the period from January 1, 2021, to December 2022. They will be

looking at financial statements and internal controls related to accounting functions in the city and the utilities. Mr. Brindle reported that the auditor has sent e-mails to the Peru Utilities Board members announcing she was here for the audit and to let them know that they can contact her with any questions or concerns. Mr. Brindle stated that the State Board of Accounts auditor will be here until the end of August.

STORMS AND POWER OUTAGES:

Mr. Biesenbach reported there was a considerable number of outages in the northeast Peru area on last Friday night around 11:30pm. There were many trees down on lines, and Duke Energy had a broken transmission pole that needed replacing, which we are also built on. Peru Utilities had to wait on Duke to replace their pole before we could reenergize the line in that area. Mr. Biesenbach was called in around 2:00am and was on the job until late afternoon on Saturday to get things cleaned up.

WATER MAIN BREAK IN OAKDALE:

Mr. Beisiegel reported a water main broke Saturday afternoon in Peru’s Oakdale neighborhood, causing about 200 homes to be put under a boil order. The incident required crews to shut off the water to the area so that a repair could be made. Water samples were collected from the area where the break occurred on Chili Avenue and sent to a lab, where they will be evaluated for bacteria. This resulted in a boil order for some homes between Harrison Avenue and Washington Avenue along Chili Avenue and extended as far east as Pine Street. Mr. Beisiegel stated the Peru Utilities Oakdale customers were notified today that the boil order was lifted, and the IDEM water sampling requirements have been completed and no coliforms were present. The Oakdale customers were notified by Facebook posts and door to door letters that the water is safe to consume.

ADJOURNMENT:

There being no further business to bring before the Board, Richard Donoho made a motion to adjourn. Board member Dave VanBaalen seconded the motion. The motion passed, the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board

August 2, 2023 – Cont'd.

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