

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
September 6, 2023**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, and through video conferencing via Teams Meeting, on Wednesday, September 6, 2023. Chairperson, Mary Costin called the meeting to order at 4:00 p.m. pursuant to notice as required by law. The following Board members were present Richard Donoho, Chris McKinney, Dave Van Baalen and Jami Edwards. Others present Joshua Chance, Alice Hartley, Jamin Beisiegel, Michael Biesenbach, Lee France, Mayor Miles Hewitt, Tom Gustin-City Council Liason and Dustin Kern-Attorney. Absent: Wayne Brindle On teams: Kathleen Plowthow-City Council Liason Public: Don Sturch

1.) APPROVE BOARD MINUTES OF AUGUST 16, 2023:

Board member Richard Donoho moved that the minutes of August 16, 2023 be approved. Board member Dave Van Baalen seconded the motion. Board member Jami Edwards abstained. The vote was unanimous, motion passed.

2.) PAYMENT OF CLAIMS:

Board member Jami Edwards made a motion to approve the claims as presented. Board member Richard Donoho seconded the motion. The vote was unanimous, the motion passed.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on-site Wednesday, September 20, 2023, at 4:00 p.m. in the Team-Teaching Room. Teams Meeting video conferencing is available for the public.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) APPROVE DIGGER DERRICK MODIFICATIONS QUOTE:

The Board considered a recommendation to make standard modifications to the Digger Derrick totaling \$52,116.68 with a contingency authorization amount up to \$65,000.00.

Board member Richard Donoho made a motion to approve the recommendation for the Digger Derrick modifications totaling \$52,116.68 with a contingency amount up to \$65,000.00. Board member Chris McKinney seconded the motion. The vote was unanimous, the motion passed unanimously.

- 7.) **CITY ADMINISTRATION UPDATE:** Mayor Hewitt announced that a Peru fireman resigned, and they hired a replacement at the Board of Works meeting this week. Mayor Hewitt stated that East Main St. is being paved this week and will be done by Friday.
- 8.) **CITY ATTORNEY UPDATE:** Mr. Kern stated that the bond ordinance will be presented to the City Council at the September 11th meeting. Upon approval, we can get the bond note and cost of engineering. Mr. Kern reported the state has agreed to provide a principle forgiveness loan of \$2.5 million as part of the financing package, for the LTCP funding.

9.) **MANAGER'S REPORT:**

CITY COUNCIL MEETING:

Mr. Chance stated that Bond Ordinance and the 4th Quarter Electric tracker adjustment will be presented to the City Council for approval on Monday, September 11, 2023, council meeting.

HAPPY AUTUMN EMPLOYEE EVENT:

Mr. Chance announced the employee and family autumn event is scheduled for Saturday, September 23, 2023, 1:00pm to 4:00pm located at the Catey Heritage Farms.

INCODE UPGRADE:

Mr. Chance reported that on September 26, 2023, the office will be closed for a computer upgrade. The current Incode server is on a Windows 2012 platform, and we need to migrate the Incode server to a newer version. The customer service department will not be able to take any payments or look up any account information. We have a planned two-hour quarterly lunch meeting for that day at Garden Gate Event Barn from 11:00am to 1:00pm.

ADJOURNMENT:

There being no further business to bring before the Board, Richard Donoho made a motion to adjourn. Board member Chris McKinney seconded the motion. The motion passed, the meeting adjourned.

Jami Edwards, Secretary Peru Utilities Service Board

