

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
JULY 24, 2019**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on July 24, 2019. Mr. Akers called the meeting to order at 4:00 p.m. pursuant to notice as required by law. Board members present S. Akers, M. Costin, D. Van Baalen, and M. Burnell. Absent: J. Edwards. Others present: Attorney Dustin Kern, J. Chance, B. Tillett, J. Beisiegel, J. Clark, R. Kline, A. Sitka, and M. Pritchett – Wessler Engineering and J. Languell – City Council Liaison.

Mr. Chance introduced Catherine Neff to the Board. Ms. Neff will be the SCADA / Engineering Technician. She is a recent graduate of Purdue University with a Bachelor of Science Degree in Mechanical Engineering.

1.) APPROVE BOARD MINUTES OF JULY 10, 2019:

Mr. Burnell moved to accept the Board minutes of July 10, 2019, meeting as mailed. Mr. Van Baalen seconded the motion. Motion unanimously carried.

2.) PAYMENT OF CLAIMS:

A motion was made by Ms. Costin, seconded by Mr. Burnell to approve the claims for payment as presented. Motion unanimously carried.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on Wednesday, August 7, 2019, at 4:00 p.m. in the Utility Service Boardroom.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) SRF LOAN PROGRAM SIGNATORY AUTHORIZATION RESOLUTION:

Mr. Burnell made a motion to approve the SRF Loan Program Signatory Authorization Resolution. Mr. Van Baalen seconded the motion, and the motion unanimously carried.

B.) SRF LOAN PROGRAM PER ACCEPTANCE RESOLUTION:

This resolution resolves to accept and adopt the Preliminary Engineering Report (PER) that Mr. Adam Sitka, Project Manager, Wessler Engineering had provided the Board at the Public Hearing prior to this meeting a PowerPoint presentation which summarized the various Grissom Water System Improvements and Scope of Work planned to improve the Grissom water infrastructure. Wessler's Preliminary Engineering Report (PER) is available for public viewing at the front counter, management will discuss the report with interested parties.

Ms. Costin made the motion to approve the Preliminary Engineering Report (PER) Acceptance Resolution. Mr. Van Baalen seconded the motion. Motion unanimously carried.

C.) APPROVE DISBURSEMENT REQUEST #64 FOR THE PERU WATER UPGRADES:

The Board considered the following disbursement request #64 for the Peru Water Upgrades.

Disbursement #64, Wessler Engineering, for professional services, for \$820.00 for the Peru Water Upgrades.

Mr. Van Baalen made a motion to approve disbursement request #64 for \$820.00. Mr. Burnell seconded the motion. Motion unanimously carried.

7.) CITY ADMINISTRATION UPDATE: None

8.) CITY ATTORNEY'S UPDATE:

Attorney Dustin Kern updated the Board on the pending asbestos lawsuit that has been filed against the City of Peru. The lawsuit was filed in Illinois so the City has hired as their counsel Litchfield, Illinois Asbestos & Mesothelioma Lawyers.

9.) MANAGER REPORT:

K-MART BANKRUPTCY:

Mr. Chance said Peru Utilities hopes to receive a settlement claim of \$4,000.00 from the K-Mart Bankruptcy Trust and that the actual building owner has paid the delinquent sewage bill.

POWER PLANT:

The green space is in the process of being reseeded, National Salvage is responsible for the work.

HEALTH AND HUMAN SERVICES – GRISSOM WATER SYSTEM UPGRADE:

Mr. Chance stated that Health and Human Services (HHS) has requested a copy of Wessler's Preliminary Engineering Report. It is a possibility that they might request an Environmental Study. However, in that regard Wessler will assist with whatever is needed.

NEW FLOORING / BUSINESS OFFICE:

Mr. Chance discussed with the Board the plans to receive quotes to replace the flooring and carpeting in the Business Office over a two-year period. Flooring from the front payment office to the back door will be scheduled for installation this calendar year,

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which is estimated to be under \$40,000.00. Mr. Chance said his philosophy is that he is committed for the employees to have a clean, safe working environment and to have the tools needed to perform their jobs.

10.) ADJOURNMENT:

There being no further business to bring before the Board, Mr. Burnell made a motion to adjourn. Ms. Costin seconded the motion. The meeting adjourned.

Matthew Burnell, Secretary Peru Utilities Service Board