

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
NOVEMBER 6, 2019**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on November 6, 2019. The meeting was called to order by Mr. Akers at 4:00 p.m. pursuant to notice as required by law. Board members present S. Akers, M. Costin, D. Van Baalen, and J. Edwards. Absent M. Burnell. Others present: Attorney Dustin Kern, J. Chance, B. Tillett, Nick Parkman, J. Beisiegel, J. Clark, B. Zartman, B. Hall, J. Languell, and M. Ramsey – City Council Liaisons.

**1.) APPROVE BOARD MINUTES OF OCTOBER 16, 2019:**

*Mrs. Edwards moved to accept the Board minutes of October 16, 2019, meeting as mailed. Mr. Van Baalen seconded the motion. Motion carried.*

**2.) PAYMENT OF CLAIMS:**

*A motion was made by Ms. Costin, seconded by Mr. Van Baalen to approve the claims for payment as presented. Motion carried.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on Wednesday, November 20, 2019, at 4:00 p.m. in the Utility Service Boardroom.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVE BID SELECTION FOR 2020 TREE TRIMMING SERVICES:**

Mr. Chance reported bids were solicited from qualified vendors who were interested in providing tree-trimming services for Peru Utilities for a one (1) year contract. Four bids were received as follows:

**Mint City Tree**

3 Man Crew per Hour Rate \$155.00  
3 Man Crew Emergency per Hour Rate \$195.00  
Flagging Traffic Control \$94  
Tree Mowing \$165

**Williams Tree**

3 Man Crew per Hour Rate \$165.00  
3 Man Crew Emergency per Hour Rate \$225.00  
Flagging Traffic Control \$40  
Tree Mowing \$175

**ARS Corporation**

3 Man Crew per Hour Rate \$208.86  
3 Man Crew Emergency per Hour Rate \$313.32  
Flagging Traffic Control \$103.69  
Tree Mowing \$237.82

**Asplundh**

3 Man Crew per Hour Rate \$255.00  
Flagging Traffic Control \$82.35  
Tree Mowing \$146.03

Mr. Chance recommended awarding tree-trimming services for 2020 to Mint City Tree, the lowest bidder. The Mint City Tree headquarters are located the closest to Peru Utility territory, which will allow for their quick response time in emergencies.

*Following a motion by Mrs. Edwards, seconded by Ms. Costin, motion carried for Peru Utilities to enter into a contract with Mint City Tree for tree trimming services for 2020 – 3 Man Crew per Hour Rate \$155.00, 3 Man Crew Emergency per Hour Rate \$195.00, Flagging Traffic Control \$94 and Tree Mowing \$165.*

**B.) APPROVE BID RECOMMENDATION FOR 2<sup>ND</sup> PHASE OF THREE PHASE REBUILD BETWEEN COUNTY ROAD 350 SOUTH AND 400 SOUTH ON INDIANA 19:**

Mr. Chance updated the Board on bids for the second phase of the three-phase rebuild between County Road 350 and 400 South on Indiana 19. Mr. Chance stated that the Board had approved the first phase of the rebuild to Arc America at \$62,386.33, this is the second phase. The money for both projects is budgeted for \$220,000. We expect to have some money left over. Four proposals were received. The lowest bid was from J & J Electric at \$64,380.00, Arc American at \$87,550.34, and Gaylor Electric at \$170,000.00. The project, along with the previously approved first phase, will replace poles and conductors between County Road 350 South and 400 South along Indiana 19. The conductors to be installed are larger and more accommodating to the circuit it serves as well as Smithfield Foods. Mr. Chance recommended that Peru Utilities contract with J & J Electric to perform the 350 and 400 south three-phase rebuild on Indiana 19.

*Mr. Van Baalen made a motion to accept the bid of \$64,380.00 from J & J Electric for the second phase of the 350-400 South three-phase rebuild on Indiana 19. Mrs. Edwards seconded the motion, motion carried.*

**C.) APPROVE BID SELECTION FOR 2019/2020 SOUTH INTERCEPT SEWER LINING PROJECT PHASE I & II:**

Mr. Chance stated that Inland Pipe Rehabilitation is the recommendation for the 2019/2020 sewer lining project phase I & II under the CSO Long-Term Control Plan for infiltration and inflow reduction. The project will be completed in two phases. We have included \$150,000.00 in this year’s budget for this type of work.

The work is to line the interceptor on the south side of the Wabash River between the Wayne Street Bridge and the Broadway Bridge. Phase I of the project will consist of lining 715 lineal feet of eighteen-inch diameter vitrified clay pipe and 490 lineal feet of fifteen-inch vitrified clay pipe. Work on Phase I will start before December 31, 2019. Phase II of the work will consist of lining an estimated 1874 lineal feet of fifteen-inch diameter vitrified clay pipe. Both phases are to be completed by April 30, 2020.

*Ms. Costin made a motion to accept the bid recommendation for the 2019/2020 Trunk Line Sewer Lining Project from Inland Pipe Rehabilitation for both phases, for the total amount of \$163,071.00. Mrs. Edwards seconded the motion, motion carried.*

**7.) CITY ADMINISTRATION UPDATE:**

Mrs. Languell said that the first reading of the proposed rate Ordinance 24-2019, for Grissom Water Rates was on the City Council’s November 4 agenda and will be considered at the December 2, 2019, Council Meeting. Mrs. Languell said the Council Members were appreciative of the fact that Mr. Chance personally explained the project to them individually. The Council also approved an ordinance for Tax Increment Financing (TIF).

**8.) CITY ATTORNEY UPDATE:**

Attorney Dustin Kern said SBA has received a revised water tower agreement from AT & T, which they are reviewing.

**9.) MANAGER’S REPORT:**

**NOVEMBER 4 CITY COUNCIL MEETING:**

Mr. Chance said at the November 4 City Council meeting he made a very candid presentation about the history proceeding the need for the Grissom Water Project and rate increase. Mrs. Languell felt that in talking to other Council Members the need and reason for the project were well understood. Mrs. Edwards complimented Mr. Chance of his handling of the situation. Mr. Chance said all City Council Members have a copy of Wessler’s Engineering Report.

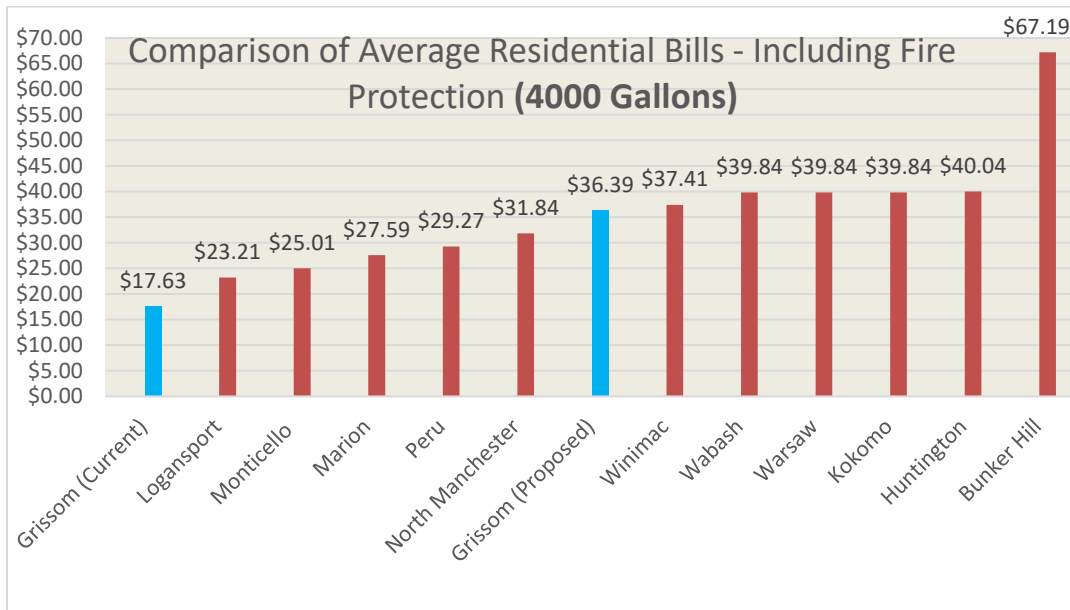
**GRISSOM TOURS:**

Mr. Chance will send out e-mails inviting all City Council Members to tour the Grissom facilities.

**KOKOMO TRIBUNE:**

Information will be published in the Kokomo Tribune regarding the Grissom Water Project rate increase.

**WATER RATE COMPARISONS SURROUNDING COMMUNITIES:**



Mr. Chance showed the Board the water rate comparisons for the surrounding communities. Wabash, Warsaw, and Kokomo have the same rate because they are investor-owned. Bunker Hill has the highest charges; they had to increase their rates to cover the cost of their loan. Mr. Chance discussed Revenue vs. Revenue Requirements for Grissom with the Board.

**OFFICE OF COMMUNITY & RURAL AFFAIRS (OCRA) GRANT:**

Mr. Chance stated that the Board had already approved the \$3.5 M loan for the Grissom Water Plant Upgrade. If we receive the OCRA grant, it will allow us to reduce Grissom’s rate.

**2020 – 2021 UNION CONTRACT:**

The union ratified its 2020-2121 contract on November 4. Mr. Chance will review the new union contract with the Board at the December 4 Board meeting. The goal is to have the 2020 Budget ready for approval by December 4.

**10.) ADJOURNMENT:**

*There being no further business to bring before the Board, Mrs. Edwards made a motion to adjourn. Ms. Costin seconded the motion. Motion carried. The meeting adjourned.*

---

Matthew Burnell, Secretary Peru Utilities Service Board