

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
APRIL 17, 2019**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on Wednesday, April 17, 2019, following an executive session. The meeting was called to order by Mr. Akers at 4:00 p.m. pursuant to notice as required by law. Board members present S. Akers, M. Costin, D. Van Baalen, M. Burnell, and J. Edwards. Others present Attorney Dustin Kern, J. Chance, B. Tillett, J. Clark, J. Beisiegel, and B. Zartman.

1.) BOARD MINUTES OF APRIL 3, 2019:

The minutes of April 3, 2019, meeting were approved upon the motion of Mrs. Edwards and seconded by Ms. Costin. Mr. Van Baalen did not vote because he was not present at that meeting. Motion carried.

2.) PAYMENT OF CLAIMS:

A motion was made by Mr. Burnell to approve the claims for payment as presented and was seconded by Mrs. Edwards. Motion unanimously carried.

NEXT REGULAR MEETING:

The next regular meeting will be held on Wednesday, May 1, 2019, at 4:00 p.m. in the Utility Service Board room.

3.) PUBLIC COMMENT: None

4.) OLD BUSINESS: None

5.) NEW BUSINESS:

**A.) APPROVE RESOLUTION 1-2019, CONSIDERATION OF SALARY OF
GENERAL MANAGER:**

Mr. Burnell made a motion to approve the following resolution to increase the General Manager's base salary to \$145,252.00 annually and to be eligible for review in April 2020. Ms. Costin seconded the motion. The motion unanimously carried.

RESOLUTION 1-2019

WHEREAS, the Peru Utilities Service Board has the responsibility for establishing the compensation of its employees and for recommending the annual salary to be paid from Utility funds to the **General Manager**.

NOW, THEREFORE, BE IT RESOLVED that the following salary be approved by the Peru Utility Service Board for **2019** and will be reviewed again in April 2020: General Manager \$145,252.00.

B.) APPROVE DISBURSEMENT #60 FOR THE PERU WATER UPGRADES:

The Board considered the following disbursement request #60 for the Peru Water Upgrades.

Disbursement #60, Deichman Excavating, the primary contractor, for \$266,004 for the Peru Water Upgrades.

Mrs. Edwards made a motion to approve SRF Disbursement Request #60 for \$266,004 for the Peru Water Upgrades. Mr. Burnell seconded the motion. Motion unanimously carried.

C.) APPROVE TRUCK PURCHASE:

Mr. Chance discussed the reasons the 2012 Jeep Patriot needed to be replaced because of the fact it was in need of extensive repairs to the tune of around \$6,000 when the vehicle books at only \$4,000. Therefore instead of replacing the 2008 Ford Ranger this year, it was decided to replace the Jeep Patriot. The Jeep Patriot will be traded in on the new truck for book value.

Three bids were received for (1) 2019 1/2 ton 4 X 4 crew cab pick-up truck and is summarized below:

Paul Richard GM Center	\$30,000
Grissom Chrysler Dodge Jeep	\$34,862
Peru Ford	\$36,462

Mr. Chance made the recommendation to the Board to accept the low bid from Paul Richard GM Center for \$30,000.

Ms. Costin made a motion to accept the bid of \$30,000.00 from Paul Richard GM Center for (1) 2019 1/2 ton 4 X 4 crew cab pick-up truck for \$30,000 and to trade in the Jeep Patriot for book value. Mr. Van Baalen seconded the motion. The motion unanimously carried.

7. CITY ADMINISTRATION UPDATE: None

8. CITY ATTORNEY’S UPDATE:

Attorney Dustin Kern made a presentation to the Board updating them on the ongoing negotiations between SBA Site Management and AT & T. He stated that as part of the Marketing Agreement between SBA and Peru Utilities, it is SBA’s responsibility to handle the contracts for organizations wishing to make attachment on any of the six tower structures described in the Agreement. Also,

they will perform any necessary inspections and review construction prints at no charge to Peru Utilities. We have forwarded the request from AT&T to Mike Villa of SBA. We will review any contract that SBA forwards to us after they have discussed the matter with AT&T. We have received a check from SBA in the amount of \$3,000 (\$500/tower) to cover the ten (10) year period between SBA and Peru Utilities.

9. MANAGER’S REPORT:

SCADA / ENGINEERING TECHNICIAN JOB POSTING/ADVERTISING:

Mr. Chance said we are planning to post/advertise for a SCADA and Electrical Technician soon. It is currently a position that has been put on the books, the pay range for this position is \$14.42 - \$26.38. This person in addition to their duties as a SCADA Technician will work side by side with Mr. Woessner our Electrical Engineer who is the employee who has an intimate knowledge of our electrical system. Since Mr. Woessner is the only one who has such an in-depth knowledge of our electrical system it is felt this creates a vulnerability to us. Mr. Chance proposed bringing an Electrical Engineer on board to work with Mr. Woessner. He explained that if a suitable applicant cannot be found at the current pay rate, Mr. Chance will ask the Board for additional money.

MCEDA PRESENTATION:

Mr. Tidd of MCEDA has requested agenda time in the near future to explain how MCEDA functions within the community. The Board was in agreement.

GRISSOM WATER RATE:

Mr. Chance reported he and several staff members met yesterday with Amy Miller, Cornerstone Grants Management and Wessler Engineering to discuss what finance options and grants with regard to the Grissom Water upgrade would be available. We are eligible for a \$700,000 Office of Community and Rural Affairs (OCRA) Grant if we spend \$1 M. In order to be eligible for State Revolving Fund (SRF) financing, Wessler Engineering would have to get the complete Preliminary Engineering Report (PER) done within 60 days. Wessler is checking into that. Mr. Chance explained that because Grissom is a separate entity we might be able to secure a county grant. Mr. Chance stated that he had contacted State Representative Ethan Manning’s office to find out if there is any state assistance available but has yet to receive word back. He stated that Mr. Tidd plans to talk to the military about assistance. Umbaugh will work up to three different loan scenarios for \$1 M, \$2 M and \$4 M. Mr. Chance said that we need to get the new rate in place at Grissom as soon as possible.

CUSTOMER PORTAL:

Mr. Chance noted that at this time there are 50 customers signed up for our customer portal, we will continue to post this information on Facebook and have a

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conversation with our customers. Mr. Beisiegel has talked with Smithfield Foods about signing up and they felt it would help them be more efficient especially on the water side.

ADJOURNMENT:

There being no further business to bring before the Board, Ms. Costin made a motion to adjourn. Mrs. Edwards seconded the motion. The meeting adjourned.

Matt Burnell, Secretary Peru Utilities Service Board