

**PERU UTILITIES  
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF  
AUGUST 7, 2019**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on August 7, 2019. The meeting was called to order by Mr. Akers at 4:00 p.m. pursuant to notice as required by law. Board members present S. Akers, D. Van Baalen, M. Burnell and J. Edwards. Absent: M. Costin. Others present: Attorney Dustin Kern, J. Chance, B. Tillett, B. Hall, J. Beisiegel, J. Clark and B. Zartman.

**1.) APPROVE BOARD MINUTES OF JULY 24, 2019:**

*Mr. Van Baalen moved to accept the Board minutes of July 24, 2019, meeting as mailed. Mr. Burnell seconded the motion. Mrs. Edwards abstained because she was not present at that meeting. Motion carried.*

**2.) PAYMENT OF CLAIMS:**

*A motion was made by Mr. Burnell, seconded by Mrs. Edwards to approve the claims for payment as presented. Motion unanimously carried.*

**3.) NEXT REGULAR MEETING:**

The next regular meeting will be held on Wednesday, August 21, 2019, at 4:00 p.m. in the Utility Service Boardroom.

**4.) PUBLIC COMMENT: None**

**5.) OLD BUSINESS: None**

**6.) NEW BUSINESS:**

**A.) APPROVE ENGAGEMENT LETTER FOR LEGAL SERVICES:**

Mr. Chance explained Attorney Dustin Kern's letter of engagement with regard to the State Revolving Fund (SRF) Grissom Waterworks bond and his flat fee charge of \$30,000 for local bond counsel duties. This fee is 0.853% of the total project cost, which is estimated to be \$3,516,000. Attorney Dustin Kern provided information to the Board that fees of this nature were included in his legal services contract, signed and agreed by Attorney Dustin Kern and the Board on February 1, 2017.

*Mrs. Edwards made a motion to approve Attorney Dustin Kern's Engagement Letter for Legal Services for the Grissom Water Project as written. Mr. Burnell seconded the motion. Motion unanimously carried.*

**7.) CITY ADMINISTRATION UPDATE: None**

**8.) CITY ATTORNEY'S UPDATE: None**

**9.) MANAGER REPORT:**

**GRISSOM WATER FACILITIES TOUR:**

Mr. Chance and staff met on Monday with individuals from the Department of Correction (DOC) along with Mr. Sitka of Wessler Engineering for a tour of the Grissom water facility. Mr. Chance thought that the tour illustrated to the DOC the need for the upgrade. Tomorrow Mr. Chance and staff will meet at Baker & Tilly's office in Indianapolis, with Mr. Scott Miller and Mr. Jim McGoff to discuss the buy-down of the rate with regard to the Grissom Waterworks Project.

**COMPANY PICNIC AT MILLCREEK LAKE:**

Peru Utilities' company picnic is Saturday, August 10 at 11:00 am – 3:00 pm at Millcreek Lake, Bunker Hill. Board members and their families are invited to attend.

**NEW FLOORING PURCHASE FOR THE BUSINESS OFFICE:**

Mr. Chance gave the Board a detailed explanation of Mrs. McGuire and staff's efforts to select the correct floor coverings for the business office flooring renovation Phase I and collect bids for this project. So far, the lowest quote is \$23,000 from Miller's Flooring of Ft. Wayne, Indiana. The start date for Phase I is October. Phase II will not be started until next year, it is estimated that cost will be \$40,000 - \$60,000.

**IMPA:**

IMPA is working on a plan for their future generation for the next 20-30 years. Mr. Chance felt that they would probably be seeking a contract extension. IMPA is still looking to purchase land in Miami County to install a future solar generation project.

**10.) ADJOURNMENT:**

*There being no further business to bring before the Board, Mr. Burnell made a motion to adjourn. Mrs. Edwards seconded the motion. The meeting adjourned.*

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Matthew Burnell, Secretary Peru Utilities Service Board