

**PERU UTILITIES
MINUTES OF THE PERU UTILITIES SERVICE BOARD MEETING OF
SEPTEMBER 4, 2019**

The Peru Utilities Service Board held a meeting at the Peru office at 335 East Canal Street, Peru, Indiana, on September 4, 2019. The meeting was called to order by Mr. Akers at 4:00 p.m. pursuant to notice as required by law. Board members present S. Akers, M. Costin, J. Edwards, and M. Burnell. Absent: D. VanBaalén. Others present: Attorney Dustin Kern, J. Chance, B. Tillett, J. Clark, B. Zartman, and D. Woessner.

1.) APPROVE BOARD MINUTES OF AUGUST 21, 2019:

Mr. Burnell moved to accept the Board minutes of August 21, 2019, meeting as mailed. Ms. Costin seconded the motion. Mrs. Edwards abstained because she was not present at that meeting. Motion carried.

2.) PAYMENT OF CLAIMS:

A motion was made by Ms. Costin, seconded by Mrs. Edwards to approve the claims for payment as presented. Motion unanimously carried.

3.) NEXT REGULAR MEETING:

The next regular meeting will be held on Wednesday, September 18, 2019, at 4:00 p.m. in the Utility Service Boardroom.

4.) PUBLIC COMMENT: None

5.) OLD BUSINESS: None

6.) NEW BUSINESS:

A.) CONSIDER BID RECOMMENDATION FOR SUBSTATION #2 TRANSFORMER REPLACEMENT:

Mr. Chance stated a couple of months ago Dave Woessner had received only one bid for the installation of a new transformer for Substation #2 for a cost of \$230,000.00 from Premier Power. Feeling that it would be appropriate to have the ability to entertain more than one bid, it was decided to rebid the project and hopefully more companies would be interested in placing a bid. He said with this second go around, we were able to come up with three bids as follows, each bid includes an Alternate for removal of the old transformer, which would be brought back to our transformer yard to be used as a replacement.

BIDDER	BID PRICE BASE	BID PRICE ALTERNATE #1	BID PRICE TOTAL
Premier Power Maintenance	\$169,340.00	\$18,400.00	\$187,70.00
TGB Unlimited, Inc.	\$135,440.00	\$4,250.00	\$139,690.00
Gaylor Electric, Inc.	\$256,400.00	\$13,685.00	\$270,085.00

Mr. Chance requested the Board’s approval to contract with TGB unlimited, Inc. for the installation for the transformer replacement for Substation #2 for \$135,440.00 and for approval to accept their Bid Price Alternate for \$4,250.00. Because this project is under budget, Mr. Chance said it might be possible to improve Substation No. 2 containment.

Mrs. Edwards moved to accept the bid of TGB, Unlimited for the installation of the new transformer for Substation #2, for \$135,440.00 and to accept Bid Price Alternate #1 for \$4,250.00 to move the old transformer, for a grand total of \$139,690.00. Mr. Burnell seconded the motion. The motion carried. Mr. Chance noted that it was invaluable that Peru Utilities had worked with TGB Unlimited before and had a good working relationship with them.

7.) **CITY ADMINISTRATION UPDATE:** None

8.) **CITY ATTORNEY’S UPDATE:** None

9.) **MANAGER REPORT:**

HYDRANT FLUSHING:

Mr. Chance stated that all fire hydrants at Peru, Grissom Aeroplex and Grissom housing will be flushed beginning September 1 thru September 30, 2019. Work will be done between the hours of 7:00 a.m. to 3:30 p.m. each day. He explained that hydrant flushing is an annual program to maintain high-quality drinking water, noting that flushing removes buildup in fire hydrants and brings fresh water into pipes that are used infrequently. Every fire hydrant is inspected for the proper operation to ensure reliable use for fire protection, which increases our fire rating and ensures safety.

QUARTERLY COMMUNICATIONS BREAKFAST:

Peru Utilities is hosting its next Quarterly Communications Breakfast, Wednesday, September 11 at the Miami County 4-H Community Building, 1029 W 200 N. Breakfast will be served beginning at 7:30 am with the Communications Meeting to begin soon after. All Board members are invited.

PUBLIC HEARING:

Peru Utilities will hold a public hearing with the Office of Community & Rural Affairs (OCRA) for the grant funding for the Grissom Waterworks Project September 17 @ 6:30 p.m. prior to the Miami County Council Meeting in the GAR Room at the Miami County Court House. Mr. Chance said that he had just received the official notice of the Fair Housing Ordinance, we are moving forward with the OCRA Grant.

4TH QUARTER 2019 ELECTRIC RATES – TRACKER ADJUSTMENT:

The 4th Quarter 2019 Tracker filing will be on the City Council’s September 9 agenda for their consideration.

GRISSOM WATERWORKS PROJECT FINANCING - DEPARTMENT OF CORRECTIONS (DOC);

Mr. Chance said he had a conversation with Mr. Ted Sommers of the DOC today and he told Mr. Chance that he had met privately with the State Revolving Fund (SRF) and Indiana Financing Authority (IFA) to discuss the Grissom Waterworks Project and Mr. Sommers indicated that he felt that they would soon be able to provide some good news regarding the Grissom Waterworks Project financing.

LAST WEEK MAIN BREAKS:

Mr. Chance stated that last week the Division of Water Management was confronted with a multitude of water leaks and other types of problems, which were corrected as soon as possible. Mr. Chance said that the DWM crews put in a lot of overtime and performed admirably. Mr. Chance expressed his appreciation to all employees involved with the remediation of these many problems.

FIBER PROJECT:

Mr. Chance briefed the Board on the situation with Clawson Communications, which we are currently under contract with to provide an assessment of the existing fiber loop. The full amount of the contract was \$96,000.00 of which we have paid them \$24,000.00 for the initial setup work. We stopped their work a couple of months ago because we felt that the services they were providing were not what we needed. This point was driven home by the fact a month ago we had a fiber break on Hwy. 19 and we called in Clawson Communications to assist us, they were not helpful. Subsequently, we contacted QC Communications and they resolved the situation effectively and efficiently. Mr. Chance felt that moving forward since Clawson’s performance had been unsatisfactory he would like the Board to have QC Communications complete the project. Mr. Chance said that we are attempting to get a refund from Clawson’s at this time. He will keep the Board informed of this situation.

10.) ADJOURNMENT:

There being no further business to bring before the Board, Mr. Burnell made a motion to adjourn. Mrs. Edwards seconded the motion. The meeting adjourned.

Matthew Burnell, Secretary Peru Utilities Service Board